A G E N D A

WOODBURY COUNTY BOARD OF SUPERVISORS

TUESDAY, DECEMBER 23, 2014

ITEMS OF BUSINESS

10:00 a.m. 1. Call Meeting to Order, Approval of Minutes of December 16, 2014 Meetings

10:01 a.m. 2. Discussion and Approval of Claims

10:03 a.m. 3. Human Resources – Ed Gilliland
Re: Approval of Memorandum of Personnel Transactions

10:04 a.m. 4. County Auditor – Patrick Gill
a. Receive an Appointment for a City of Danbury Council Member
b. Receive an Appointment for a Liston Township Trustee
c. Receive an Appointment for a Wolf Creek Township Trustee
d. Receive an Appointment for a Banner Township Trustee

10:05 a.m. 5. Approval of Appointments to Boards & Commission
a. Conservation
b. Siouxland District Board of Health
c. Commission to Assess Damages
d. Judicial Magistrate Nomination Commission

10:08 a.m. 6. County Treasurer – Michael Clayton
a. Approval of Resolution for Abatement of Taxes for J. R. & S. Y.
b. Approval of Resolution for Abatement of Taxes for S. S.
c. Approval of Resolution for Abatement of Taxes for W. V.

10:10 a.m. 7. Board Administration/Public Bidder –Karen James
a. Approval of Lifting Tax Suspension for C. G.
b. Approval of Resolution for Notice of Property Sale

10:20 a.m.
(Set time) 8. Secondary Roads – Mark Nahra
a. Open and Receive Bids for Project No. ER-CO97(123)—58-97, Emergency Repairs of Slide Areas on D-12 and D-38
b. Consider and Approve Amendment No 3 to Project Agreement HC 11-1 with Hungry Canyons
c. Consider and Approve Amendment No 3 to Project Agreement HC 11-6 with Hungry Canyons
d. Consider and Approve Amendment No 3 to Project Agreement HC 11-9 with Hungry Canyons
e. Consider and Approve Amendment No 3 to Project Agreement HC 11-10 with Hungry Canyons

10:45 a.m.
(Set time) 9. Secondary Roads – Mark Nahra
Re: Consideration for Award of Bid for Project No ER-CO97(123)—58-97, Emergency Repairs of Slide Areas on D-12 and D-38

WOODBURY COUNTY BOARD OF SUPERVISORS

TUESDAY, DECEMBER 23, 2014

10:50 a.m. 10. Hearing of any Individual/Group to Make a Presentation of Item(s) Not On the Agenda And Supervisors' Concerns

Adjourn Board of Supervisors Meeting
Begin Orton Slough Drainage District Trustee Meeting

10:55 a.m. 11. Discussion and Action on Request for Professional Engineering Consulting Services For Orton Slough Drainage District Improvements

Adjourn Orton Slough Drainage District Trustee Meeting

ADJOURNMENT

Subject to Additions/Deletions

CALENDAR OF EVENTS

MONDAY, DEC. 22	**6:00 p.m.**	Zoning Commission Meeting, Board of Supervisors' Chambers
	7:30 p.m.	Fair Board Meeting, Woodbury County Fair Office, Fairgrounds, Moville, Iowa.
TUESDAY, DEC. 23	**2:00 p.m.**	Decat Board Meeting, Western Hills AEA, Room F
MONDAY, JANUARY 5, 2015	**6:00 p.m.**	Board of Adjustment meeting, Board of Supervisors' Chambers
TUESDAY, JANUARY 6	**4:00 p.m.**	Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
THURSDAY, JANUARY 8	**5:00 p.m.**	Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
	7:00 p.m.	Siouxland Mental Health Center, Board Meeting, 625 Court Street
	12:00 p.m.	SIMPCO Board of Directors, 1122 Pierce St, Sioux City, Iowa
TUESDAY, JANUARY 13	**10:00 a.m.**	Senior Center Board of Directors Meeting, 313 Cook Street
WEDNESDAY, JANUARY 14	**8:05 a.m.**	Woodbury County Information Communication Commission, Board of Supervisors' Chambers
	6:30 p.m.	911 Service Board Meeting, Public Safety Center, Climbing Hill
	8:00 p.m.	County's Mayor Association Meeting, Public Safety Center, Climbing Hill
TUESDAY, JANUARY 19	**4:30 p.m.**	Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
WEDNESDAY, JANUARY 20	**2:00 noon**	Siouxland Economic Development Corporation Meeting, Marina Inn
THURSDAY, JANUARY 21	**11:00 a.m.**	Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St., Sioux City, Iowa

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.

December 16, 2014 — FORTYNINETH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, December 16, 2014 at 10:00 a.m. Board members present were Boykin, Monson, Smith, Clausen and Ung. Staff members present were Karen James, Board Administrative Coordinator, Dennis Butler, Finance/Operations Controller, Joshua Widman, Assistant County Attorney, and Patrick Gill, Auditor/Clerk to the Board.

1. The meeting was called to order.

   Motion by Clausen second by Monson to approve the minutes from the 12/9/14 Board meeting. Carried 5-0. Copy filed.

   Motion by Monson second by Smith to approve the minutes from the 12/11/14 Board meeting. Carried 5-0. Copy filed.

2. Motion by Clausen second by Monson to approval of the County's claims totaling $562,809.30. Carried 5-0. Copy filed.

3. Motion by Smith second by Monson to approve the appointment of William Adkins, Temporary Equipment Operator, Secondary Roads Dept., effective 12/17/14, $20.71/hour. Not to exceed 120 days., the appointment of Delayne Folsom, Temporary Equipment Operator, Secondary Roads Dept., effective 12/17/14, $20.71/hour. Not to exceed 120 days., the appointment of Frank Thompson, Temporary Equipment Operator, Secondary Roads Dept., effective 12/17/14, $20.71/hour. Not to exceed 120 days., and the appointment of Peter McDermott, F/T Equipment Operator, Secondary Roads Dept., effective 12/18/14, $20.71/hour. Job Vacancy Posted 9-23-14. Entry Level Salary: $20.71/hour. Carried 5-0. Copy filed.

3b. Motion by Smith second by Ung to approve the recommendation from Human Resources to provide compliance for the County's Health Plan with Mental Health Parity requirements. Carried 5-0. Copy filed.

3c. Motion by Monson second by Clausen to approve the use of Encrypted Email for county employees. Carried 5-0.

6a. A public hearing was held at 10:15 a.m. for FY15 Budget Amendment #1.

   Motion by Clausen second by Smith to close the public hearing FY15 Budget Amendment #1. Carried 5-0.

6b. Motion by Smith second by Clausen to approve the FY15 Budget Amendment #1. Carried 5-0. Copy filed

3d. Motion by Ung second by Monson to issue a directive to require a descriptor to be entered in the county's financial software before a department submits a claim for approval. Carried 5-0.

4. Motion by Monson second by Smith to approve the referral of Woodbury County, Iowa Flood Insurance Study Number 19193CV000B and Special Flood Hazard Mapping Panel 19193C0037E, revised on March 2, 2015, to the Zoning Commission for Public Hearing and Recommendation. Carried 5-0. Copy filed.

5. Motion by Monson second by Ung to award the bid for DHS Phone System to Quality Telecommunications & Triview Communications for $44,461.00. Carried 5-0. Copy filed.

7a. Motion by Clausen second by Monson to approve and authorize the Chairperson to sign a Preconstruction Agreement with Iowa DOT for improvements to County Routes L21 and D22. Carried 5-0. Copy filed.

7b. Motion by Smith second by Monson to approve a Permit to Work in the Right of Way for McCandless Drainage District. Carried 5-0. Copy filed.

8a. Mayor Jon Winkel, Mayor of the City of Sergeant Bluff, presented the proposed Dogwood Trail RISE Project.

8b. Motion by Monson second by Ung to proceed to develop a formal cost sharing agreement for the Dogwood Trail Project with the City of Sergeant Bluff. Carried 4-1; Clausen opposed.

9. Mike Headid of Building Services provided an update on efforts to fix a leaking water issue in the LEC – Court Areas.

10. Terry Lutz of McClure Engineering presented a draft of the Envision 2015 Master Plan for Woodbury County.

    Motion by Monson second by Ung to receive the draft of the Envision 2015 Master Plan for Woodbury County. Carried 5-0. Copy filed.

11. The Chairperson asked if there were any individuals or groups wishing to make a presentation of items not on the agenda, or Supervisors concerns.

    The Board adjourned the regular meeting until December 23, 2014.

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: December 23, 2014

*** PERSONNEL ACTION CODE:**

A- Appointment
T - Transfer
P - Promotion
D - Demotion
R-Reclassification
E- End of Probation
S - Separation
O – Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Boykin, George	Board of Supervisors	1-01-15	Board Member			S	End of Elected Term of Office.
Taylor, Jeremy	Board of Supervisors	1-02-15	Board Member	$32,185/year		A	Elected Official.
Rose, Bradley	County Sheriff	1-03-15	Deputy	$28.74/hour	9.9%=$2.60/ hour	R	Per CWA Deputy Sheriff Contract agreement, from Senior Class to Master Class.
Ladeas, Athena	County Attorney	1-05-15	Asst. County Attorney	$72,304/year	7.9%=$5,347/ year	R	Per AFSCME Asst. County Attorney Contract agreement, from Step 6 to Step 7.

APPROVED BY BOARD DATE: _____

GLORIA MOLLET, ASST. DIRECTOR: Gloria Mollet

WOODBURY COUNTY
SIOUX CITY, IOWA 51101

Office of Commissioner of Elections

620 DOUGLAS ST., ROOM 103

Patrick F. Gill
Commissioner
Phone 712-279-6465
Fax 712-279-6629
Email pgill@sioux-city.org

Steve Hofmeyer
Deputy Commissioner
Phone 712-279-6465
Fax 712-279-6629
Email shofmeyer@sioux-city.org

To: Board of Supervisors

From: Patrick F. Gill, Auditor/Recorder & Commissioner of Elections

Date: December 15, 2014

Re: City of Danbury Appointment

Please receive the appointment of Shari Simmons, 307 East Street, Danbury, IA, as Council Member for the City of Danbury, for the office previously held by Jessica Swanger, until the next regular election.

NOTICE OF APPOINTMENT TO FILL A VACANCY

TO: Patrick F. Gill, Woodbury County Auditor/Recorder & commissioner of Elections

From: CITY OF DANBURY City

SONYA WESSLING Clerk

12-11-14 Date

This is to notify you and Board of Supervisors of Woodbury county that the following person has been appointed until the next regular / general election:

For the office of CITY COUNCIL

Name SHARI SIMMONS

Address 307 EAST STREET

City / Zip DANBURY IA

This appointment is to fill the office previously held by :

JESSICA SWANGER

(Name of previous official)

2014 DEC 15 AM 11 07

WOODBURY COUNTY
SIOUX CITY, IOWA 51101

Office of Commissioner of Elections

620 DOUGLAS ST., ROOM 103

Patrick F. Gill
Commissioner
Phone 712-279-6465
Fax 712-279-6629
Email pgill@sioux-city.org

Steve Hofmeyer
Deputy Commissioner
Phone 712-279-6465
Fax 712-279-6629
Email shofmeyer@sioux-city.org

To: Board of Supervisors

From: Patrick F. Gill, Auditor/Recorder & Commissioner of Elections

Date: December 15, 2014

Re: Liston Township Trustee Appointment

Please receive the appointment of Adam J. Cameron, 4351 335th Street, Danbury, IA, as Trustee for Liston Township for the office previously held by John Fick, until the next regular election.

NOTICE OF APPOINTMENT TO FILL A VACANCY

TO: Patrick F. Gill, Woodbury County Auditor/Recorder & Commissioner of Elections

From: Liston Township — School/City/Township/ Extension/Soil & Water

Mary Ann Sohm Clerk — Secretary/Clerk

Dec 12, 2014 — Date

This is to notify you and the Board of Supervisors of Woodbury County that the following person has been appointed until the next regular/general election:

For the office of Liston township trustee

Name Adam J. Cameron

Address 4351 335th St.

City/Zip Danbury IA 51019

This appointment is to fill the office previously held by:

John Fick Liston Township trustee
(Name of previous official)

2014 DEC 15 AM 9 52

VacAppt.DOC

WOODBURY COUNTY
SIOUX CITY, IOWA 51101

Office of Commissioner of Elections

620 DOUGLAS ST., ROOM 103

Patrick F. Gill
Commissioner
Phone 712-279-6465
Fax 712-279-6629
Email pgill@sioux-city.org

Steve Hofmeyer
Deputy Commissioner
Phone 712-279-6465
Fax 712-279-6629
Email shofmeyer@sioux-city.org

To: Board of Supervisors

From: Patrick F. Gill, Auditor/Recorder & Commissioner of Elections

Date: December 18, 2014

Re: Wolf Creek Township Appointment

Please receive the appointment of Larry Fixsel, 3490 180th Street, Anthon, IA, as Wolf Creek Township Trustee, to fill the office he previously held, which went unfilled in the 2014 General election. This appointment is effective until the next regular election.

NOTICE OF APPOINTMENT TO FILL A VACANCY

TO: Patrick F. Gill, Woodbury County Auditor/Recorder & Commissioner of Elections

From: Wolf Creek Township — School/City/Township/Extension/Soil & Water Secretary/Clerk

Linda Fifsel, Clerk

12/16/2014 — Date

This is to notify you and the Board of Supervisors of Woodbury County that the following person has been appointed until the next regular/general election:

For the office of Wolf Creek Township Trustee

Name Larry Fifsel

Address 3490 180th ST

City/Zip Anthon Iowa 51004

This appointment is to fill the office previously held by:

Larry Fifsel
(Name of previous official)

2014 DEC 18 AM 10 12

VacAppt.DOC

WOODBURY COUNTY
SIOUX CITY, IOWA 51101

Office of Commissioner of Elections

620 DOUGLAS ST., ROOM 103

Patrick F. Gill
Commissioner
Phone 712-279-6465
Fax 712-279-6629
Email pgill@sioux-city.org

Steve Hofmeyer
Deputy Commissioner
Phone 712-279-6465
Fax 712-279-6629
Email shofmeyer@sioux-city.org

To: Board of Supervisors

From: Patrick F. Gill, Auditor/Recorder & Commissioner of Elections

Date: December 19, 2014

Re: Banner Township Appointment

Please receive the appointment of Chuck Hoelker, 2468 110th Street, Kingsley, IA, as Banner Township Trustee, to fill the office that was not filled in the 2014 General Election, until the next regular election.

NOTICE OF APPOINTMENT TO FILL A VACANCY

TO: Patrick F. Gill, Woodbury County Auditor/Recorder & Commissioner of Elections

From: Banner Township — School/City/Township/Extension/Soil & Water

Beth Roberts — Secretary/Clerk

12/17/14 — Date

This is to notify you and the Board of Supervisors of Woodbury County that the following person has been appointed until the next regular/general election:

For the office of Trustee

Name Chuck Hoelker

Address 2468 110th St.

City/Zip Kingsley, IA 51028

This appointment is to fill the office previously held by:

Chuck Hoelker

(Name of previous official)

DEC 19 AM 9 34

VacAppt.DOC

WOODBURY COUNTY, IOWA
BOARD ADMINISTRATION

MEMORANDUM

TO: Board of Supervisors

FROM: Karen James, Board Administrative Coordinator

RE: Responses from Members of Boards/Commissions on Consideration of A Reappointment

DATE: December 19, 2014

Below are the responses of all the members of the various Boards/Commissions.

CONSERVATION

YES Mark Taylor, 3718 Briar Path, Sioux City, IA 51104

SIOUXLAND DISTRICT BOARD OF HEALTH

NO Bruce Kolbe, 1505 Choctaw Court, Sioux City, IA 51104
YES Judy Turner, 1511 Carline Ave., Sioux City, IA 51105
NO Erica DeLoan, 900 Jennings, Sioux City, IA 51105

COMMISSION TO ASSESS DAMAGES

Category A - Owner/operators of Agricultural Property:

YES Leo Jochum 1691 – 250TH, Salix, IA 51052
YES Thomas Ullrich, 819 Brown Street, Sloan, Iowa 51055
YES Ronald Michener, 2575 Ida Ave., Anthon, Iowa, 51004
YES Debbie DeForrest, 1861 Buchanan Ave., Sioux City, Iowa 51106

Category B - Owners of City Property:

YES G.R. Batcheller, Jr., PO Box 3311, Sioux City, IA 51102
YES Peter Macfarlane, 17 Deer Haven Dr., Sioux City, Iowa 51104
YES Ruth A. Groth, 305 North Cauley Ave, Anthon, IA 51004
YES Kathleen F. Fenceroy, 323 Oakland, Sioux City, Iowa 51103
YES Susan Feathers – 2820 Jackson, Sioux City, IA 51104
YES Myrna Keitges, 4359 Lincoln Way, Apt. B., Sioux City, IA 51104

Category C - Licensed Real Estate Salesman or Real Estate Broker:

YES Colleen R. Baker, 3422 Jackson Street, Sioux City, Iowa 51104
YES Anita Small, 4629 – 46th Street, Sioux City, IA 51108
YES Nancy Henry CPS, P.O. Box 2484, Sioux City, IA 51102
YES Teresa Delfs, 205 W. 45th Street, Sioux City, IA 51104
YES Tori Jackson, 1114 Historic 4th St., Sioux City, IA 51101

Category D - Persons Having Knowledge of Property Values in the County by Reason of their Occupation:

Patrick Curry, 502 Huntington Court., Sergeant Bluff, Iowa 51054 **No Response**
YES Robert Huisenga, 4507 Lincoln Way, Sioux City, Iowa 51106
YES Leon Ortner, 2961 O'Brien Ave., Danbury, IA 51019
YES Linda Mathison, 5008 Ravine Park Lane, Sioux City, IA 51106
YES Doug Lehman, 3700 – 28th, Lot 509, Sioux City, IA 51105

Judicial Magistrate Nomination Commission

YES Rick Mullin, 3715 Cheyenne Blvd., Sioux City, IA 51104
NO Judy Stafford, #7-W. Gilman Terrace, Sioux City, IA 51103
NO Patricia A. Hammerstrom, 3817 Vine Ave., Sioux City, IA 51106

In conclusion the Board needs appointments for:

Conservation

Mark Taylor will serve on the Conservation Board for about three months of 2015 til the Conservation Board get through some pending discussions and votes then he will have to resign.

Siouxland District Board of Health

Will need to appoint two (2) more persons to the Board.

Commission to Assess Damages

- Category A – Three persons
- Category B – One person
- Category C - Two person
- Category D – Three persons

Judicial Magistrate Nomination Commission

Attached is a copy of the application the Board Administration received for the Judicial Magistrate Nomination Commission. If the Board approves this person, the Board will need to fill one (1) more position.

Lauren M. Jansen
2000 Outer Drive N. Apt. 622
Sioux City, IA 51104
712-253-1758 puuuuups@aol.com

NOV 13 2014 PM4:21

November 10, 2014

Woodbury County Board of Supervisors
Room 104
Woodbury County Courthouse
620 Douglas St.
Sioux City, IA 51101

Supervisors:

I have noticed that per Iowa Code, section 602.6503, that the appointments of the current Magistrate Commission members are due to expire this December 31st. This is a commission on which I would be very interested to serve. If there is any other form of application I need to complete, please advise. I look forward to hearing from you, and interviewing for this position, or attending a Supervisors meeting in which this is to be discussed.

Thank you,

Lauren M. Jansen

Lauren M. Jansen

APPLICATION FORM FOR WOODBURY COUNTY BOARD/COMMISSION

Please Return To:
Woodbury County Board of Supervisors, Room 104, Woodbury County Courthouse, 620 Douglas St., Sioux City, Iowa 51101
Phone: (712) 279-6525 Fax: (712) 279-279-6577 Website: http://woodburyiowa.com

Application For: Magistrate Appointing **(Board/Commission)**

Date November 10, 2014 **E-mail Address** puuuuupse@aol.com

Name Lauren Michelle Jensen

Address 2000 Outer Drive N. Apt. 622, Sioux City, IA 51104

Phone Number (712) 253-1758 **Fax Number**

Business Phone **Cell Phone** (712) 253-1758

This form assists the Board of Supervisors in evaluating the qualifications of applicants for appointment to a board or commission. State law requires political subdivisions to make a good faith effort to balance most appointive boards, commissions, committees, and councils according to gender by January 1, 2012, and each year thereafter.

☒ **Female** ☐ **Male**

Place of employment and position (and/or activities such as hobbies, volunteer work, etc. that you feel may qualify you for this position):

Western Iowa Tech Community College - Adjunct instructor for Paralegal program.
Volunteer with WIT paralegal students to conduct annual free legal clinic. Work as part-time tutor to help students understand legal theories.

The following questions will assist the Board of Supervisors in its selection.

■ **How much time will you be willing to devote in this position?**

As much as is needed

■ **Interest in Appointment: Describe in detail why you are interested in serving on a county board or commission. Include information about your background that supports your interest.**

I have always been interested in the workings of local government. Feel serving on a county commission will be a way to give back to my community. This is a commission that is involved with the law, which fits my occupation - instructor for legal courses, and I desired to go to law school but could not.

■ **Contributions you feel you can make to the Board/Commission:**

Feel that my knowledge of the inner workings of the legal system gives me a good perspective as to what we would be looking for in a magistrate nominee. Before teaching, I worked in the private sector for many years, which gave me good insite to individuals personalities and work ethic.

■ **Direction/role you perceive of this Board/Commission:**

I see this commission as seeking impartial, non-partisan individuals to fill positions.

■ **In lieu of/in addition to the above, do you have any comments to add that may assist the Board of Supervisors in its selection?**

Although my teaching position has put me in contact with many attorneys, I have never worked for, or am friends with any practicing attorneys.

■ **Please provide two references who may be contacted on your qualifications for this position.**

Name	Address	Phone number	Email address	Relationship
Mitzi Kirwin	6161 Correctionville Rd, SC.	712-204-5463	mitzi.kirwin@witcc.edu	friend
Alesha Haafke	2215 S. Magnolia St., S.C.	712-279-6454	abeiks@sioux-city.org	friend

I certify that there is nothing that would prohibit me from serving on this board or commission.

Signature Lauren M. Jansen **Date** November 10, 2014

YOUR APPLICATION WILL BE RETAINED IN OUR FILES FOR ONE YEAR

THIS APPLICATION IS A PUBLIC DOCUMENT AND AS SUCH CAN BE REPRODUCED AND DISTRIBUTED FOR THE PUBLIC.

December 16, 2014

TO: BOARD OF SUPERVISORS

FROM: MICHAEL R CLAYTON, WOODBURY COUNTY TREASURER

RE: TAX ABATEMENT PER SEC 445.16, BY RESOLUTION

Please abate the following building on leased land taxes and Drainage Taxes that are uncollectable or impractical to pursue collection through personal judgment.

1) JIMMY AUGUST RING and STACY MICHELLE YATES, B/LL for mobile home that has been junked.
   Parcel 8847 30 326 916
   Taxes for 2014-15, total $14.00 plus interest.

2) STEVEN R SMITH, B/LL for mobile home that has been removed.
   Parcel 8847 30 301 981
   Taxes for 2014-15, total $30.00 plus interest.

3) WAYNE JOHN VANDALL, B/LL for mobile home that is no longer being assessed.
   Parcel 8847 30 326 928
   Taxes for 2014-15, total $12.00 plus interest.

Michael R Clayton

MDs: 1-Exit

12 2014
SOLR004

RECEIPT DETAILS

'ARCEL NO: 884730326916 RING JIMMY AUGUST

Total Taxes: 15.00

* Denotes partial payments made

Year	Receipt#	1st Half	Penalty	2nd Half	Penalty	Cost	Total
1415	1021997	7.00	1.00	7.00			15.00
0000	0000000						
0000	0000000						
0000	0000000						
0000	0000000						
0000	0000000						
0000	0000000						
0000	0000000						
0000	0000000						
0000	0000000						
0000	0000000						
0000	0000000						
0000	0000000						
0000	0000000						
0000	0000000						
0000	0000000						

CMDs: 1-Exit

12 2014
SOLR004

RECEIPT DETAILS

PARCEL NO: 884730301981 SMITH STEVEN R

Total Taxes: 31.00

* Denotes partial payments made

Year	Receipt#	1st Half	Penalty	2nd Half	Penalty	Cost	Total
1415	1023050	15.00	1.00	15.00			31.00
0000	0000000						
0000	0000000						
0000	0000000						
0000	0000000						
0000	0000000						
0000	0000000						
0000	0000000						
0000	0000000						
0000	0000000						
0000	0000000						
0000	0000000						
0000	0000000						
0000	0000000						
0000	0000000						
0000	0000000						

RECEIPT DETAILS

'ARCEL NO: 884730326928 VANDALL WAYNE JOHN

Total Taxes: 13.00

* Denotes partial payments made

Year	Receipt#	1st Half	Penalty	2nd Half	Penalty	Cost	Total
1415	1022008	6.00	1.00	6.00			13.00
0000	0000000						
0000	0000000						
0000	0000000						
0000	0000000						
0000	0000000						
0000	0000000						
0000	0000000						
0000	0000000						
0000	0000000						
0000	0000000						
0000	0000000						
0000	0000000						
0000	0000000						
0000	0000000						
0000	0000000						

WOODBURY COUNTY, IOWA

RESOLUTION #

RESOLUTION APPROVING ABATEMENT OF TAXES

WHEREAS, Jimmy August Ring and Stacy Michelle Yates is the titleholder of a mobile home on leased land Parcel #884730326916 located in Woodbury County, Iowa and legally described as follows:

Parcel #884730326916

SERGEANT BLUFF CITY AUD PLAT UNPLATTED L ANDS SW 1/4 30-88-47

WHEREAS, the above-stated property has taxes payable Including special assessments and the parcel is owned by Jimmy August Ring and Stacy Michelle Yates, and

WHEREAS, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale

WHEREAS, the Board of Supervisors sees that good cause exists for the abatement of these taxes and

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above parcel according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

SO RESOLVED this 23rd day of December, 2014

WOODBURY COUNTY BOARD OF SUPERVISORS

ATTEST:

_____

George W. Boykin, Chairman

Patrick F. Gill
Woodbury County Auditor
And Recorder

WOODBURY COUNTY, IOWA

RESOLUTION #

RESOLUTION APPROVING ABATEMENT OF TAXES

WHEREAS, Steven R. Smith is the titleholder of a drainage ditch tax on leased land Parcel #884730301981 located in Woodbury County, Iowa and legally described as follows:

Parcel #884730301981

B/LL LOT 1, AND LOT 2 & 3 (EX E 60 FT) AND ALL LOT 4 RAIL A

WHEREAS, the above-stated property has taxes payable Including special assessments and the parcel is owned by Steven R. Smith, and

WHEREAS, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale

WHEREAS, the Board of Supervisors sees that good cause exists for the abatement of these taxes and

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above parcel according to Code of Iowa, 445.16 and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

SO RESOLVED this 23rd day of December, 2014.

WOODBURY COUNTY BOARD OF SUPERVISORS

ATTEST:

_____

George W. Boykin, Chairman

Patrick F. Gill
Woodbury County Auditor
And Recorder

WOODBURY COUNTY, IOWA

RESOLUTION #

RESOLUTION APPROVING ABATEMENT OF TAXES

WHEREAS, Wayne John Vandall is the titleholder of a mobile home on leased land Parcel #884730326928, located in Woodbury County, Iowa and legally described as follows:

Parcel #884730326928

WHEREAS, the above-stated property has taxes payable Including special assessments and the parcel is owned by Wayne John Vandall, and

WHEREAS, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale

WHEREAS, the Board of Supervisors sees that good cause exists for the abatement of these taxes and

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above parcel according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

SO RESOLVED this 23rd day of December, 2014

WOODBURY COUNTY BOARD OF SUPERVISORS

ATTEST:

_____

George W. Boykin, Chairman

Patrick F. Gill
Woodbury County Auditor
And Recorder

WOODBURY COUNTY, IOWA
BOARD ADMINISTRATION
MEMORANDUM

TO: Board of Supervisors

FROM: Karen James, Administrative Coordinator

DATE: December 19, 2014

RE: Lifting of Tax Suspensions

Please lift the tax suspension for C. G. as this person has not responded to several attempts to letters to update his financial status.

Thank you.

Attachment

RESOLUTION

NOTICE OF PROPERTY SALE

Parcel #008475

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

The East Forty-Eight and Twenty-Five Hundredths feet of the West Ninety-Six and Fifty hundredths feet of Lot One in Block Thirty-One Sioux City Addition, in the City of Sioux City, Woodbury County, Iowa (216 W. 2nd Street)

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **6th Day of January, 2015 at 10:15 o'clock a.m.** in the meeting room of the Board of Supervisors on the first floor of the Woodbury County Courthouse.

2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **6th Day of January, 2015**, immediately following the closing of the public hearing.

3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of $263.00** plus recording fees.

4. That this resolution, preceded by the caption "Notice of Property Sale" and except for this subparagraph 4 be published as notice of the aforesaid proposal, hearing and sale.

Dated this 23rd Day of December, 2014.

ATTEST:

WOODBURY COUNTY BOARD OF SUPERVISORS

Patrick F. Gill
Woodbury County Auditor
and Recorder

George W. Boykin, Chairman

REQUEST FOR MINIMUM BID

Name: Wallena Olivares Date: 4/9/14

Address: 222 W. 2nd St. Phone: ~~252-9060~~

Address or approximate address/location of property interested in:

216 W. 2nd St

GIS # 894729438002

*This portion to be completed by Board Administration *

Legal Description:

E 48.25 ft W96.5 ft Lot 1 Block 31 Sioux City Addition

Tax Sale #/Date: 01008/2011 Parcel # 008475

Tax Deeded to Woodbury County on: 12/4/2014

Current Assessed Value: Land $3,000 Building — Total $3,000

Approximate Delinquent Real Estate Taxes: $350.00

Approximate Delinquent Special Assessment Taxes: $19,966 } 20,393.00

*Cost of Services: $ 113

Inspection to: George Boykin Date:

Minimum Bid Set by Supervisor: $150.00

Date and Time Set for Auction: January 6th @ 10:15

* Includes: Abstractors costs; Sheriff's costs: publishing costs; and mailing costs.

(MinBidReq/MSWord)

Woodbury County, IA / Sioux City

beacon™

Date Created: 4/9/2014

Overview

Legend

- Roads
- Corp Boundaries
- Townships
- Sections

Residential Sales

- 2011
- 2012
- 2013
- Parcels

Parcel ID	894729438002	**Alternate ID**	008475	**Owner Address**	DELGADILLO SALVADOR DELGADILLO ALICIA S 216 W 2ND ST SIOUX CITY, IA 51103-0000
Sec/Twp/Rng	0-0-0	**Class**	R		
Property Address	216 W 2ND ST SIOUX CITY	**Acreage**	n/a		

District	087 SC LL SIOUX CITY COMM
Brief Tax Description	SIOUX CITY ADDN E 48.25 FT W 96.5 FT LOT 1 BLK 31 (Note: Not to be used on legal documents)

Last Data Upload: 4/9/2014 7:26:25 AM

Schneider
developed by
The Schneider Corporation
www.schneidercorp.com

Woodbury County, IA / Sioux City

beacon™

Date Created: 12/17/2014

Legend
- Roads
- Corp Boundaries
- Townships
- Sections

Residential Sales
- 2012
- 2013
- 2014
- Parcels

Parcel ID	894729438002	**Alternate ID**	008475	**Owner Address**	WOODBURY COUNTY WOODBURY COUNTY COURTHOUSE 620 DOUGLAS ST SIOUX CITY, IA 51101-0000
Sec/Twp/Rng	0-0-0	**Class**	R		
Property Address	216 W 2ND ST SIOUX CITY	**Acreage**	n/a		

District SC/SC SCH PARK WAY URBAN RENEW ORIG LL

Brief Tax Description SIOUX CITY ADDN
E 48.25 FT W 96.5 FT
LOT 1 BLK 31
(Note: Not to be used on legal documents)

Last Data Upload: 12/17/2014 3:59:01 AM

Schneider
developed by
The Schneider Corporation
www.schneidercorp.com

Woodbury County Secondary Roads Department

759 E. Frontage Road • Moville, Iowa 51039
Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER
Mark J. Nahra, P.E.
mnahra@sioux-city.org

ASSISTANT TO THE COUNTY ENGINEER
Benjamin T. Kusler, E.I.T.
bkusler@sioux-city.org

SECRETARY
Tish Brice
tbrice@sioux-city.org

December 18, 2014

TO: Board of Supervisors

FROM: Mark Nahra, County Engineer

RE: Tuesday, December 23, 2014 Meeting

I am requesting the following agenda item for the Board's consideration.

- Consider and approve Amendment no 3 to project agreement HC 11-1 with Hungry Canyons.
- Consider and approve Amendment no 3 to project agreement HC 11-6 with Hungry Canyons.
- Consider and approve Amendment no 3 to project agreement HC 11-9 with Hungry Canyons.
- Consider and approve Amendment no 3 to project agreement HC 11-10 with Hungry Canyons.
- Open and receive bids for project no. ER-CO97(123)—58-97, Emergency repairs of slide areas on D-12 and D-38, Set Time 10:20 AM.
- Consideration for award of bid for project no. ER-CO97(123)—58-97, Emergency repairs of slide areas on D-12 and D-38, Set Time 10:45 AM.

HUNGRY CANYONS ALLIANCE
FUNDS: State
PROJECT AGREEMENT NO: 11-1
Woodbury County, Dutch Creek Tributary

HUNGRY CANYONS ALLIANCE

AMENDMENT NO. 3 TO PROJECT AGREEMENT

Section D. is hereby changed to read as follows:

1. All work under this agreement will be completed by December 31, 2015.

All other items remain the same.

WOODBURY COUNTY BOARD OF SUPERVISORS

BY: _____

TITLE: _____

DATE: _____

HUNGRY CANYONS ALLLIANCE

BY: _____

HCA Chairman

DATE: _____

HUNGRY CANYONS ALLIANCE
FUNDS: State
PROJECT AGREEMENT NO: 11-9
Woodbury County, Elliott Creek

HUNGRY CANYONS ALLIANCE

AMENDMENT NO. 3 TO PROJECT AGREEMENT

Section D. is hereby changed to read as follows:

1. All work under this agreement will be completed by December 31, 2015.

All other items remain the same.

WOODBURY COUNTY BOARD OF SUPERVISORS

BY: _____

TITLE: _____

DATE: _____

HUNGRY CANYONS ALLLIANCE

BY: _____

HCA Chairman

DATE: _____

HUNGRY CANYONS ALLIANCE
FUNDS: State
PROJECT AGREEMENT NO: 11-6
Woodbury County, Reynolds Creek Tributary

HUNGRY CANYONS ALLIANCE

AMENDMENT NO. 3 TO PROJECT AGREEMENT

Section D. is hereby changed to read as follows:

1. All work under this agreement will be completed by December 31, 2015.

All other items remain the same.

WOODBURY COUNTY BOARD OF SUPERVISORS

BY: _____

TITLE: _____

DATE: _____

HUNGRY CANYONS ALLLIANCE

BY: _____

HCA Chairman

DATE: _____

HUNGRY CANYONS ALLIANCE
FUNDS: State
PROJECT AGREEMENT NO: 11-10
Woodbury County, Big Whiskey Creek

HUNGRY CANYONS ALLIANCE

AMENDMENT NO. 3 TO PROJECT AGREEMENT

Section D. is hereby changed to read as follows:

1. All work under this agreement will be completed by December 31, 2015.

All other items remain the same.

WOODBURY COUNTY BOARD OF SUPERVISORS

BY: _____

TITLE: _____

DATE: _____

HUNGRY CANYONS ALLLIANCE

BY: _____

HCA Chairman

DATE: _____

McCLURE
ENGINEERING CO.

705 First Avenue North
Fort Dodge, IA 50501
P 515.576.7155
F 515.576.4235

www.mecresults.com

December 12, 2014

Mr. Mark J. Nahra P.E.
Woodbury County Engineer
759 E. Frontage Road
Moville, IA 51039

RE: Request for Professional Engineering Consulting Services for Orton Slough Drainage District Improvements

Dear Mr. Nahra,

Thank you for your recent invitation for McClure Engineering Company to submit our Statement of Qualifications for design services for Woodbury County's improvements to the Orton Slough Drainage District.

McClure Engineering Company has opened a new office in Sioux City in 2014. We are excited about building a long term relationship with Woodbury County expanding on the work and relationship already in place.

At MEC we strive to help our clients be successful in the eyes of their constituents. We have reviewed our current workload and staffing and due to our current workload, we regret to inform you MEC will not be submitting a Statement of Qualifications for your project. We just don't feel at this time we could provide you the success necessary, however, we would like to continue meeting with you and prepare ourselves for future work.

I look forward to following up with you over the next weeks and months. I wish you a very successful project, and if I can be of assistance in another matter, please feel free to contact me at 515-408-6297.

Sincerely,

McClure Engineering Company

David F. Cook
Drainage Team Lead

DFC:db

NORTHWEST IOWA | DES MOINES METRO | EASTERN IOWA | LAKE OZARK, MISSOURI

VEENSTRA & KIMM, INC.
203 Sergeant Square Dr., Suite B • PO Box 220
Sergeant Bluff, Iowa 51054-0220
712-943-5055 • 712-943-5088(FAX) • 877-241-8009(WATS)

December 15, 2014

Office of Public Bidder
Woodbury County Courthouse
620 Douglas Street
Sioux City, IA 51101

WOODBURY COUNTY
ORTON SLOUGH DRAINAGE DISTRICT IMPROVEMENTS
STATEMENT OF QUALIFICATIONS

Veenstra & Kimm, Inc. is excited at the opportunity to assist the Woodbury County Board of Supervisors with drainage improvements associated with this project. It is not every day that a community needs to repair its drainage system. Veenstra & Kimm, Inc. is known statewide for its work in the municipal market, especially for its expertise in field survey and design required for repairing drainage facilities.

The following Sections are included with this Statement of Qualifications submittal:

- Company Organizational Chart
- Qualifications of Firm
- Key Personnel and Experience
- Project Experience and References
- Proof of Professional Liability Insurance
- Schedule of Billable Hourly Rates

We use a straightforward approach of listening to our clients, informing them of viable options and assisting them in making the best choice for their community. Our experience and knowledge of the different funding sources and construction techniques would be fully utilized in helping Woodbury County.

Veenstra & Kimm, Inc. has spent time with the County and has extensive knowledge of and experience in Woodbury County. Veenstra & Kimm, Inc. has developed the following understanding of the County's desires for the project. The existing County Orton Slough Drainage District is almost a century old based on an established date of 1919, encompasses 2255 acres south of Sioux City and Sergeant Bluff, and is approximately 6,800 feet long. Providing about a 1/3rd split of the district's west side is Interstate 29. The main ditch and drainage structures route drainage to a 30-inch intake which then routes drainage to a 20-inch butted concrete pipe that eventually empties into Browns Lake at its northeast corner. Several of the drain tile sections are broken and two intakes are damaged. The County has determined that a set of construction plans is required to facilitate repairs to this drainage system. The project plans and documents will be suitable for submitting to the Corps and Engineers and Iowa Department of Natural Resources for permitting, with final plans suitable for bid letting by the trustees.

The existing system from drainage structure near the Union Pacific Railroad near the 250th St. and Old Highway 75 intersection west to the main intake is to be surveyed and evaluated for pipe sections and/or intake structures that need repair. Project costs will be levied against the district and warrants will be issued to provide funding for the project.

Other possible maintenance to be included with this project depending on results of the field survey include, cleaning the drainage ditch, clearing of trees and brush, and cleaning existing drainage pipe at the railroad. If the project scope is to include these work items, they will be part of the overall drainage district construction plan set and documents.

Veenstra & Kimm, Inc. is a firm dedicated to and focused on municipal clients. We would utilize our experience and knowledge to assist Woodbury County through these drainage system improvements. We would start by conducting a meeting with County staff and elected officials defining the extent and scope of the project. This would entail discussing material types, methods of repairs, financing requirements, and staging options.

While this is occurring, field crews would be collecting survey data to create base sheets and information for the design process as well as evaluating the existing conditions to determine if additional maintenance to the drainage system is required. We would use the input and direction from the County to create our final plans and head into the bidding phase. All requirements for the funding package would be met to ensure compliance.

The following is a listing of services Veenstra & Kimm, Inc. could offer to Woodbury County for the project:

Funding Assistance	Construction Services
Public Meetings	Systems Preliminary Design
GIS	Systems Cost Estimating
Audit Assistance	Systems Final Design
Project Close Out	Bid Letting Services

We would welcome the opportunity to assist Woodbury County with this exciting project and look forward to hearing from you.

If you have any questions or require additional information, please contact us at 1-712-943-5055.

VEENSTRA & KIMM, INC.

Mitchell Wostrel, P.E.

STATEMENT OF QUALIFICATIONS

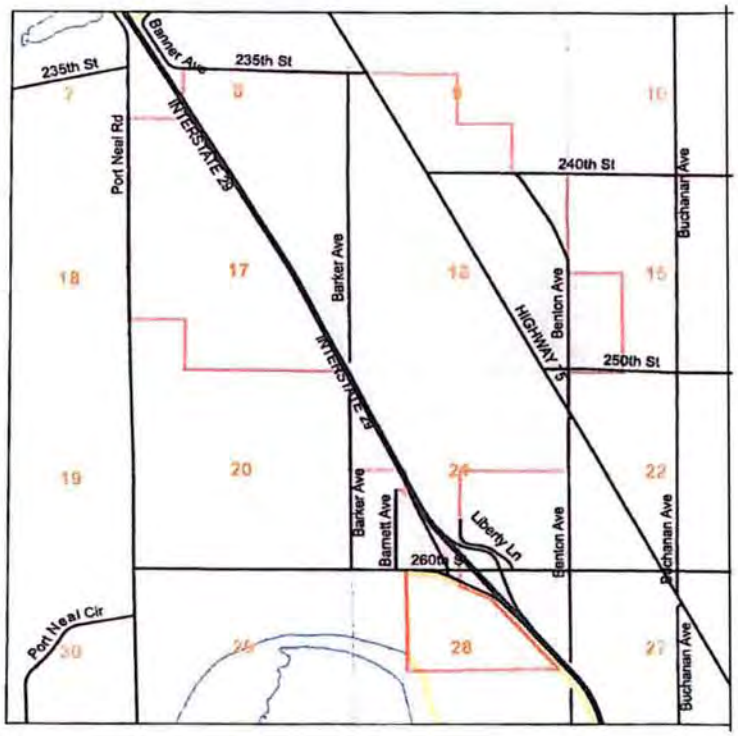
FOR

ORTON SLOUGH DRAINAGE DISTRICT

WOODBURY COUNTY, IOWA

December 15, 2014

Orton Slough Drainage District
Woodbury County, IA



Qualifications of Firm
Woodbury County, Iowa

FIRM NAME ANS ADDRESS
This Statement of Qualifications is submitted on behalf of Veenstra & Kimm, Inc. The address and telephone numbers for Veenstra & Kimm, Inc. branch office are:

Veenstra & Kimm, Inc.
203 Sergeant Square Drive, Suite B
P.O. Box 220
Sergeant Bluff, IA 51054

712-943-5055
877-241-8009 (WATS)
712-943-5088 (FAX)

Mitchell Wostrel, P.E., Project Manager
mwostrel@v-k.net (E-mail)

The name, address and contact information for Veenstra & Kimm, Inc's headquarters office in West des Moines is:

Veenstra & Kimm, Inc.
3000 Westown Parkway
P.O. Box 1320
West Des Moines, IA 50266

515-225-8000
800-241-8999 (WATS)
515-225-7848 (FAX)

Bob Veenstra, Jr. bveenstra@v-k.net

FIRM HISTORY
Veenstra & Kimm, Inc. was founded in 1961 as a partnership of Bob Veenstra and Jim Kimm for the practice of consulting engineering. Veenstra & Kimm, Inc. was founded primarily to provide municipal engineering services to communities throughout the state of Iowa. In 1966 the scope of our firm's work was expanded to include municipal planning. Since its founding Veenstra & Kimm, Inc. has grown to our current staff size of 125 serving a variety of municipal, other governmental and private clients.

Since 1961 Veenstra & Kimm, Inc. has provided services to Iowa communities from our office in West Des Moines. In the mid-1990s Veenstra & Kimm, Inc. made a commitment to improve the delivery of services to our clients throughout the state of Iowa. To fulfill this commitment, Veenstra & Kimm, Inc. embarked on a program of opening branch offices at strategic locations. Our branch offices are designed to provide improved efficiency in the delivery of our engineering services. Our branch offices are located in Coralville, Iowa; Omaha, Nebraska; Moline Illinois; Mason City, Iowa and Sergeant Bluff, Iowa. Our offices work together to provide efficient high quality engineering services to our clients.

Qualifications of Firm
Woodbury County, Iowa

In 2000, CSD Engineering PC of Sergeant Bluff merged with Veenstra & Kimm to become the Sergeant Bluff office of Veenstra & Kimm, Inc.

Veenstra & Kimm, Inc. is divided into three primary practice areas composed of environmental engineering, civil engineering, and construction services. All these services are provided to Northwest Iowa through our Sergeant Bluff Office.

Veenstra & Kimm, Inc.'s environmental engineering group specializes in the evaluation and design of water treatment plants, wastewater treatment plants and pumping stations. Our environmental engineering group is responsible for all aspects of water treatment and wastewater treatment projects, including facility planning, design, and general administrative services during construction. Our environmental engineering department undertakes projects related to new water and wastewater treatment plants and upgraded water and wastewater treatment plants.

Veenstra & Kimm, Inc.'s civil engineering department specializes in the evaluation and design of sanitary sewer systems, water distribution system improvements, storm water drainage facilities and transportation projects. Our civil engineering department provides general engineering and planning consultation and advice to our municipal clients.

Veenstra & Kimm, Inc.'s third practice group is our construction services department. This department provides surveying and construction administration and resident review services. Veenstra & Kimm, Inc. provides a full range of services including preliminary survey, land surveying, and GPS based surveying.

More information regarding Veenstra & Kimm, Inc.'s qualifications are shown in the Project References Section.

TABLE OF CONTENTS

SECTION 1 – PROJECT UNDERSTANDING 1-1

SECTION 2 – PERSONNEL AND EXPERIENCE 2-1

SECTION 3 – PERSONNEL RESUMES 3-1

SECTION 4 – EXPERIENCE AND REFERENCES 4-1

SECTION 5– ABILITY TO COMPLETE PROJECTS 5-1

SECTION 6 – BILLABLE RATES AND LIABILITY 6-1

SECTION 7 – LUMP SUM FEE 7-1

Section 1 – PROJECT UNDERSTANDING

Woodbury County, Iowa

GENERAL UNDERSTANDING

Veenstra & Kimm, Inc's understanding is that The Woodbury County Board of Supervisors, acting as trustee for the Orton Slough Drainage District, is seeking an engineering consultant to provide design services for repair improvements to the Orton Slough Drainage District.

The Orton Slough Drainage District, established in 1919, encompasses 2,255 acres south of Sioux City and Sergeant Bluff, Iowa. The district is split by Interstate 29 and includes a main ditch and drainage structures that drain to a 30" intake, which feeds a 20" butted concrete pipe, which outlets into Brown's Lake.

Veenstra & Kimm, Inc. understands that a recent review of the existing tile line resulted in finding several broken tile sections and two damaged intakes. We will perform a field and condition survey to evaluate the drainage system to identify any additional sections of tile and/or intakes needing repair. Our survey will include the main ditch from the railroad structure near the 250th Street and Old Highway 75 intersection west to the main intake. During the survey the ditch will be checked to see if it needs to be cleaned, excavated, or cleared of trees and brush. Pipes through the railroad will also be inspected to see if they require cleaning. This maintenance work will be included in the bid plans as necessary.

Veenstra & Kimm, Inc. will provide plans and documents sufficient to allow the County to apply for Corps of Engineers and Iowa Department of Natural Resources (IDNR) permits. Final plans will be prepared by April 1, 2015 for a letting on or about April 30, 2015 and for construction of the project repairs.

The Woodbury County Engineer's Office will provide the topographical survey and right of way information, along with landowner names and addresses and support information as needed. Veenstra & Kimm, Inc. survey work required for the project will be coordinated with the County Engineer, as necessary. Funding for the construction project shall include assessments to the Drainage District and warrants issued.

PROJECT APPROACH

Veenstra & Kimm, Inc. understands that the County may request a contract for construction services and inspection on the project, as these services are not part of the lump sum price included in this proposal.

Fees for attending project meetings are not included in our proposed fee but rather this time will be billed separately on an hourly basis if this suits the County.

Unless dictated otherwise by an engineering agreement, Veenstra & Kimm, Inc. will rely on information from Woodbury County regarding regulations of the Army Corps of Engineers and Iowa Department of Natural Resources that apply to the project.

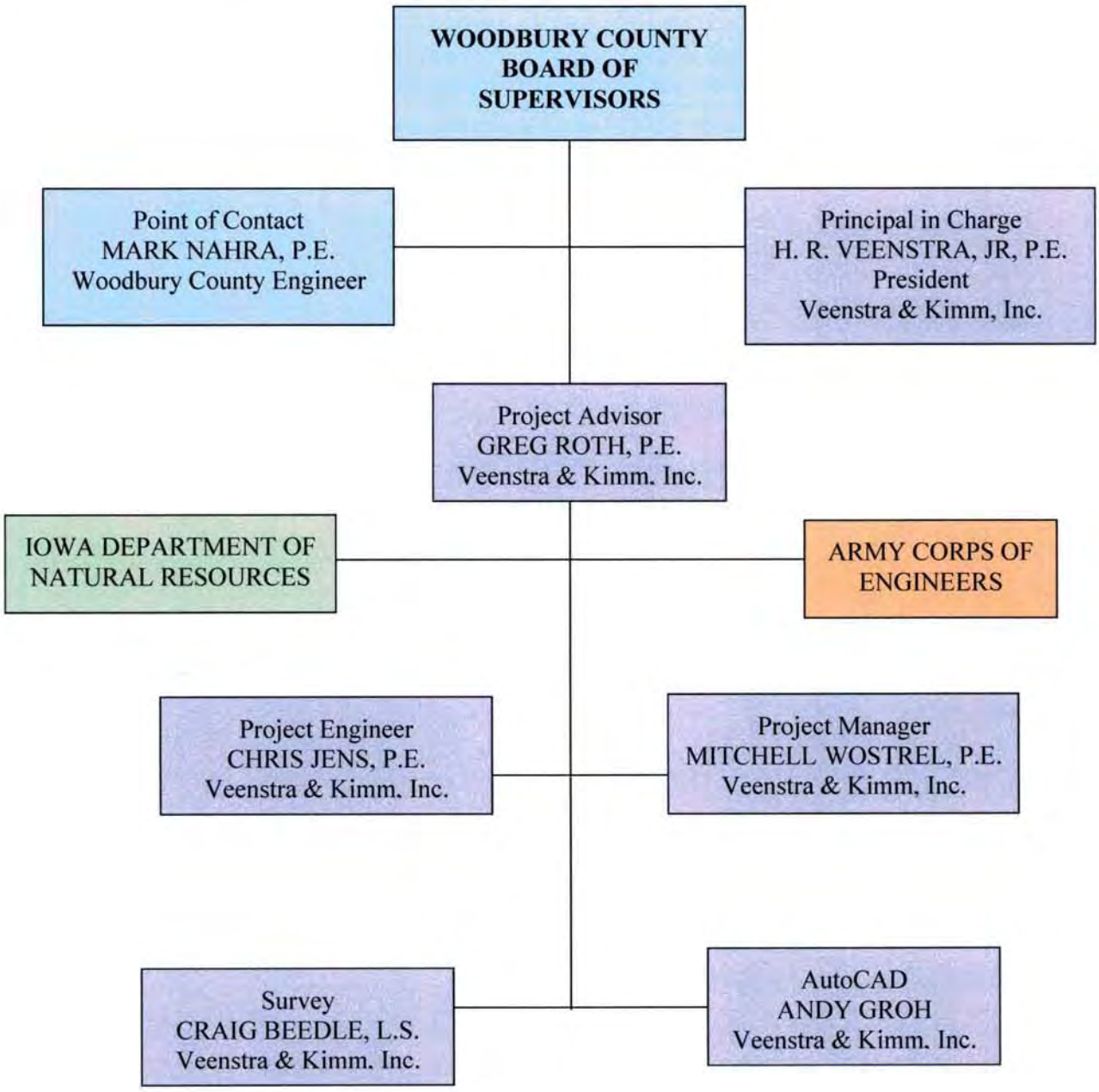
If the preliminary design process requires modeling of water quantity to determine sizes of facilities and water quality impacts of the proposal on Brown's Lake, this work would be performed under an amendment to the original contract. Although the United States Environmental Protection Agency's Storm Water Management Model (SWMM) would be adequate for quantity calculations, SWMM's water quality functions are more applicable to an urban environment. United States Department of Agriculture's model would be used instead, if it is necessary to model the existing situation, as well as the proposed situation. Based on the modeling, sizes will be adjusted and design modifications will be recommended and evaluated. Any modeling required for this project is assumed to be outside the scope of the project as indicated by the RFP, and Veenstra & Kimm, Inc. would request an amendment to the original contract.

Services requires by Veenstra & Kimm, Inc, to engineer, analyze, or evaluate water quantity and quality control facilities for this drainage district would be considered additional work and an amendment to the original contract amount would be required.

The County will provide areas of need for additional drainage and survey data as needed. Veenstra & Kimm, Inc will prepare final plans and bid documents to the trustees for letting purposes.

The **Final Design Phase** will include completion of final plans, specifications and cost estimates for bidding the repairs. Final plans will be suitable for submitting to the proper regulatory agencies for permit acquisition, with required forms. Veenstra & Kimm, Inc will be available to participate in public meetings as necessary during the project.

KEY PERSONNEL



PERSONNEL

The Sergeant Bluff office contains a staff of 8 people that can provide a licensed engineer, a full survey crew, CADD design drafter, and design/construction technician(s). A turnkey operation can be accomplished for Woodbury County, Iowa. Below are names and responsibilities of the Sergeant Bluffs staff. The full resumes of the licensed professionals are shown in Section 3 of this proposal.

NAME	RESPONSIBILITIES
Mitchell Wostrel, PE	Licensed Engineer, Branch office manager, lead designer, client first point of contact, attend Council meetings, handle permitting and reviews
Craig Beedle, PLS	Licensed Surveyor, construction and survey manager, CADD oversight, client second point of contact
Patty Redmond	Administrative assistance, client correspondence, and specifications
Kyle Peterson	Engineer Tech – CADD, Survey, Inspector, and mapping/presentation drawings
David (Sid) Seward	Engineer Tech – CADD drafter
Troy Jones	Engineer Tech – Inspector (IDOT certified) and survey support
Mark Dawdy	Engineer Tech – Survey Crew Co-Chief, inspection support
Andy Groh	Engineer Tech – Survey Crew Co-Chief, GIS Mapping

H. R. VEENSTRA JR., P.E., President, Principal in Charge

EDUCATION

Iowa State University, Ames, Iowa
Bachelor of Science in Civil Engineering - 1971

Iowa State University, Ames, Iowa
Master of Science in Sanitary Engineering - 1973

Drake University, Des Moines, Iowa
Doctor of Jurisprudence - 1975

REGISTRATIONS

Professional Engineer - Iowa, Illinois, Missouri, Nebraska, Kansas, South Dakota
Admitted to Iowa Bar - 1976

MEMBERSHIPS

Water Pollution Control Federation; American Water Works Association; Consulting Engineers Council of Iowa (Past President); Iowa Engineering Society; National Society of Professional Engineers; American Bar Association; Iowa State Bar Association; Polk County Bar Association

WORK EXPERIENCE - VEENSTRA & KIMM, INC. - Since 1976

H. R. Veenstra Jr. will serve as Principle in Charge for the project.

GREG ROTH, P.E. – Project Advisor

The project advisor of Veenstra & Kimm, Inc.'s team will be Greg Roth, P.E. Roth brings the experience of integrating traditional roadway design with roadway enhancements, landscape design and complete streets while making use of a public input process to build consensus and information dissemination. In addition to his transportation experience, Roth brings experience in project development and design as well as construction in related engineering and streetscape projects.

EDUCATION/REGISTRATIONS

Greg Roth joined Veenstra & Kimm, Inc. in 2003. Prior to joining Veenstra & Kimm, Inc. Roth worked for 16 years with another central Iowa firm. Roth's background experience primarily focuses in development and transportation engineering including planning, design and project management involving public input and participation efforts. Roth received his Bachelors degree in civil engineering from Iowa State University in 1984. Roth is a licensed professional engineer with 29 years of experience working with a wide variety of clients and stakeholders.

PROJECT EXPERIENCE

Roth recently worked with the City of Dubuque and the City Task Force for the redevelopment of the Historic Millwork District, Grinnell for the Phase 4 of the CBD Revitalization and Windsor Heights for their 2014 Paving Program, Phase 1. These efforts included a high degree of input and involvement from community leaders, business and property owners and the general public. Additional experience on projects with public involvement and consensus building are the Cities of Ames, Des Moines, Marengo, Monona, Harlan, West Des Moines, Brooklyn, and Knoxville.

Roth has an established relationship with the Iowa Department of Transportation and the Iowa Division of the Federal Highway Administration relating to overall project management, project funding and project requirements. Roth is actively involved in project development including meeting the environmental and clearance requirements required under NEPA.

EXAMPLES OF ROTH'S PROJECT EXPERIENCE INCLUDE:

Sioux City, Iowa-Southbridge Water Main and Harbor Drive Reconstruction Project
Military Road Improvements
Sergeant Bluff, Iowa-South Lewis Boulevard, Phase 1
South Lewis Boulevard, Phase 3

CHRIS JENS, P.E. – Project Manager

EXPERIENCE – DRAINAGE PROJECTS

Sergeant Bluff, Iowa

- SWMM Model to Evaluate Drainage Capacity of Drainage Laterals from Sergeant Bluff across I-29 to Missouri River and Modes of Expansion
- Expanded pavement model to evaluate effects of SABRE, industrial development and other projects in the drainage area
- Expanded SWMM Model to Include 8th Street Crossing of I-29 and Sioux City Ditch
- Used SWMM Model to evaluate effects of Missouri River flooding on Sergeant Bluff drainage system

Sioux City, Iowa

- Jackson Recovery
- Drainage design for development of a 5 acre site. Site was reclaimed landfill and included retention basins

Salix, Iowa

- Design of City Streets and Evaluation of Drainage Issues

Hornick, Iowa

- Evaluation of the Causes of Flooding and the Effects of Actions taken by the City from the Little Sioux River on Surrounding Farmland (Expert Testimony)

Monona County, Iowa

- Design of 14 Streambed Degradation Structures for the "Hungry Canyons" Program

Logan, Iowa

- Evaluation and Design of Storm Drainage and Erosion Control from Wastewater Treatment Plant, Landfill, and Reclaimed Limestone Quarry

Orange City, Iowa

- Design of Irrigation Impoundments and Spillways and Drainage for Landsmere Golf Club, 2nd Street NE Storm Sewer and Related Developments

Dexter, Iowa

- Design of Dam, Principal Spillway and Emergency Spillway for Beaver Lake (35 acre Impoundment)

Norwalk, Iowa

- Design of Silt Impoundments and Drainage for Lake Colchester Dredging Project

Bussey, Iowa – American Coal, Mines 3 and 6

- Design of Permanent Ponds, and Drainage ways from Reclaimed Mine Sites

Madrid, Iowa

- Evaluation and Design of Drainage way through the City

MITCHELL WOSTREL, P.E. – Project Manager/Engineer

The Office Engineer for Veenstra & Kimm, Inc's Sergeant Bluff office is Mitchell Wostrel, P.E. Mitch has practiced as a licensed Professional Engineer in the State of Iowa since 2003. Mitch was recently hired with Veenstra & Kimm, Inc. to provide engineering services as part of the engineering team, to oversee major project assignments, and assign tasks to the V&K office staff. Mitch is responsible for overseeing Veenstra & Kimm, Inc's work in Northwest Iowa, Northeast Nebraska, and South Dakota. Recently, he has been involved with the Iowa Army National Guard Readiness Center Parking and Fencing Addition, Salix Water Systems and Elevated Storage Tank, as well as the Sioux City, I-29 Water Main Crossing at Harbor Drive to South Lewis Boulevard.

Wostrel will be responsible for regular communications between Veenstra & Kimm, Inc. and Woodbury County. Wostrel will be responsible to work with the County during the

project's duration. Wostrel's responsibility will be to oversee the work by Veenstra & Kimm, Inc.'s project team and be responsible for quality control and agency coordination throughout the project.

Wostrel will complete the day to day tasks relative to this project including facilitation of any required meetings and design and planning tasks.

EDUCATION

University of Minnesota, Minneapolis, MN
BS Civil Engineering – 1996

REGISTRATION

Professional Engineer, Civil – Iowa No. 16544 – 2003

EXPERIENCE

Snyder and Associates, INC. – 2001 – 2011
Landmark Engineering Group - 2013
Veenstra & Kimm, Inc. – 2014 to Present

PROJECT EXPERIENCE – DRAINAGE PROJECTS

Polk County, Altoona, Des Moines, Pleasant Hill, Iowa - NE 56th Street

- $6.7M project required street widening, ROW acquisition, overlay, pavement reconstruction, multiple storm sewer structures, reinforced concrete box culverts design and layout, urban storm sewer design and layout, and drainage ditch design.

Council Bluffs, Iowa

225th Street Improvements

- Storm sewer structures and facility design, ditch drainage design, grading, paving, staging, marking, and cost estimation.

Council Bluffs Municipal Airport

- Runoff analysis design, site evaluation, storm sewer structure sizing and layout, and drainage ditch design

Altoona, Iowa - 945 Interchange System

- Runoff analysis, storm sewer system and structure design, storm sewer sizing and layout, staging, and quantities

Urbandale, Iowa - 100th Street

- Runoff analysis, urban and rural ditch evaluation, design, sizing, and layout of storm sewer systems and structures

CRAIG BEEDLE, Professional Land Surveyor – Survey

Craig Beedle is licensed as a surveyor in Iowa. Beedle has over 19 years of experience in all types of surveys. His experience includes overseeing, coordinating and scheduling multiple field crews. Types of surveys Beedle has been involved in include: boundary, topographic, bridge, highways, utilities, ALTA, annexations, and building construction.

Beedle will be charged with oversight of the condition survey for the project design. He will direct the field staff and organize the data for submittal to the drafting department.

WORK EXPERIENCE – Veenstra & Kimm, Inc. – Since 2000

PROJECT EXPERIENCE

Sioux City, Iowa

- Rustin Street Storm Sewer
- 28th Street Sanitary Sewer
- 18th Street Water Main

Sergeant Bluff, Iowa

- First Street Sewer Project
- Port Neal Road Water Extension
- Pioneer Flats Subdivision

Sergeant Bluff, Iowa

- Water Plant property and annexation survey
- Lift Station 5 Property Plat

ANDY GROH – AutoCAD

Andy Groh started as an Engineering Assistant while in the 185th Air Refueling Wing in 2006. He has spent half of a year working in Customer Service for Alorica.

WORK EXPERIENCE – Veenstra & Kimm, Inc. - Since 2007

- Computer Diagnosis
- AutoCAD
- Civil 3D 2015
- ArcMap 10.2 Microsoft Word
- Welder

EDUCATION IN PROGRESS

- Associate in Business Management, Western Iowa Tech Community College
- Construction Technology, Community College of the Air Force
- University of Nebraska, Omaha - Engineering

WORK HISTORY

- Survey Technician, Veenstra & Kimm, Inc., Sergeant Bluff Branch Office, 2009-Present
- Heavy Equipment Operator, 185th Air refueling Wing, Sioux city, IA, 2005-Present
- Welder, Valmont Inc., Valley NE, 2008
- Customer Service, Alorica, North Sioux City, SD, 2006-2007

Sergeant Bluff North Side – Sergeant Bluff, Iowa

Veenstra & Kimm, Inc. has recently worked on a study and design project to improve drainage in the area of 8th Street in Sergeant Bluff. This study resulted in three construction contracts; Lateral A crossing I29, Lateral C, and Bishop Pond improvements. This 8th Street area was not included in the Sergeant Bluff Drainage District. Though the area is not in a drainage district, the technical problems are similar. The project required coordination with IDOT planning for the reconstruction of the bridge over 8th Street. The interstate crossing portion of the project was bid in August of 2013 and construction started fall of 2013 with a construction cost of $640,000. The proposed system includes construction of a 6 foot conduit to drain the area to a large basin and pump the storm water to the Sioux City Ditch over a long duration, using the existing capacity of the Sioux City Ditch.

Veenstra & Kimm, Inc. used several tools including a SWMM model, AutoCAD drainage capabilities, and hand calculations to complete the planning and design of the project.

Reference: Aaron Lincoln, P.E., City Administrator
City of Sergeant Bluff
(712) 943-4244

I-29 Water Main Crossing Harbor Drive to South Lewis Blvd Reconstruction - Sioux City, Iowa

We are in the third phase of on overall project to bring water from the new water plant, located on Harbor Drive, into the city of Sioux City. The City currently has a 16" water main that runs southerly along Port Neal Road and dead-ends at the intersection of Port Neal Road and 260th Street in Woodbury County. The city has entered into a utility reimbursement agreement, No. U-2013-15767, with the IDOT that includes funding the replacement of the 16" system with a 36" to provide water to the city.

This new 36" water main begins at Harbor Drive and runs easterly to the connection with a 24" reducer near South Lewis Blvd. The constructed water main will require a boring under I29 just north of the bridge over the UPRR and there are three bore crossing with UPRR that require 51" steel casings. This project also includes layout and design implementation of dual 2" PVC conduits for future fiber optic lines that will be offset from the water main a nominal 8 feet.

Extensive coordination has been required with Union Pacific Railroad (UPRR), for multiple crossings and coordination with the Iowa DOT was mandated for the I29 crossing. Coordination with the City of Sergeant Bluff was also a must with respect to temporary closures along Lewis Blvd.

Reference: Brittany Anderson, Civil Engineer
City of Sioux City, Iowa
(712) 279-6301

JOPLIN CREEK - CONDITIONAL LETTER OF MAP REVISION (CLOMR)
CITY OF JOPLIN, MISSOURI

Veenstra & Kimm provided infrastructure design improvements for the City of Joplin, Missouri. As part of the Firm's subcontract, a CLOMR was performed that consisted of the restudy of 2.3 miles of Joplin Creek in Joplin, Missouri. A total of 5 structures were included in the study areas. This project involved field surveys and reconnaissance, topographic data development, hydrologic and hydraulic analysis, encroachment studies, verification of profiles, base map acquisition, flood plain mapping, work map development and completion of the CLOMR application. The study produced maps displaying the 100 and 500-year event and floodway boundaries on this stream. This project demonstrates the Firms knowledge and expertise in the CLOMR process. Also it is envisioned that this project is similar to the tasks in this contract. Although revised maps for distribution were not produced under this project, the elements that were necessary for the revised map production were supplied to the Mapping Coordination Contractor (MCC) including base maps, work maps, flood limits, Base Flood Elevations (BFE's), section locations, profiles, stream designations, etc.

Reference: Russell Spruill, P.E., City Engineer,
Joplin, Missouri
(417) 627-0820

Section 5 - Ability to Complete Projects
Woodbury County, Iowa

Veenstra & Kimm, Inc. will provide experienced staff for all aspects of Orton Slough Repairs Project for Woodbury County, including the project manager, Mitchell Wostrel, P.E., who has 11 years of experience. We will hold your goals and objectives paramount while delivering timely, cost-effective, high quality services. Our staff will work closely with the County to implement a successful project.

This section of the Statement of Qualifications addresses the issue of estimating accuracy, deadlines and project budgets. Veenstra & Kimm, Inc. recognizes the importance of sound estimating, as well as the need for maintaining project budgets and schedule.

TIMELY PERFORMANCE

Veenstra & Kimm, Inc. understands the importance of the project staying on schedule. Schedule is important from the initial study through the design and construction of the project. The element of the project schedule most directly under the control of the engineer is the design and construction plan development phase. Veenstra & Kimm, Inc. maintains an internal schedule updated on a regular basis to allocate staff resources.

Veenstra & Kimm, Inc. makes the commitment to any project to provide the necessary personnel for the project team to ensure the work is completed within the project schedule. We believe it is our responsibility to undertake those steps necessary to complete work within the established schedule. We understand this is particularly important for projects with limited funding.

Veenstra & Kimm, Inc. believes the project schedules are best addressed by the key project management personnel. We believe one of our firm's principals should be actively involved in the management of projects. The role of the project manager is to ensure the client's needs and objectives are being addressed in a timely manner.

We believe key project managers are more acutely aware of cost considerations. For example, the project manager who also has responsibilities for business management within the company understands the value of time and the importance of limited resources. This perspective is combined with the technical perspective of the design to result in a high quality product completed on time and within budgetary limitations.

We understand the County's need to have the plans and bid documents ready for review and bid by April 30, 2015.

HOURLY RATES BY EMPLOYEE CLASSIFICATION
(Effective July 2014)

Management I	$150.00
Management II	146.00
Process Engineer	166.00
Engineer I-A	150.00
Engineer I-B	140.00
Engineer I-C	138.00
Engineer II	126.00
Engineer III-A	111.00
Engineer III-B	104.00
Engineer III-C	99.00
Engineer IV	96.00
Engineer V	90.00
Engineer VI	85.00
Engineer VII	80.00
Engineer VIII	75.00
Engineer IX	69.00
Engineer X	64.00
Engineer XI	60.00
Design Technician	86.00
Planner I	98.00
Planner II	75.00
Planner III	69.00
Drafter I	84.00
Drafter II	71.00
Drafter III	68.00
Drafter IV	63.00
Drafter V	52.00
Drafter VI	50.00
Drafter VII	41.00
Clerical I	77.00
Clerical II	56.00
Clerical III	41.00
Clerical IV	32.00
Construction Manager	144.00
Surveyor I	85.00
Surveyor II	78.00
Technician I	74.00
Technician II	68.00
Technician III	65.00
Technician IV	60.00
Technician V	54.00
Technician VI	51.00
Technician VII	42.00
Technician VIII	37.00
Technician IX	30.00
Building Inspector I	80.00
Building Inspector II	70.00
Robotics	30.00/Hour
GPS	30.00/Hour
Leica Total Station	20.00/Hour
Total Station Robotics	15.00/Hour
Tablet	45.00/Hour
Fluoroscope	50.00/Hour
4-Wheeler	45.00/Day
Mileage	56¢/Mile

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 01/08/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER 1-800-300-0325
Holmes Murphy & Assoc - CR
500 1st Avenue NE, Suite 300
Cedar Rapids, IA 52401
Paula Dixon

CONTACT NAME:
PHONE (A/C, No, Ext): FAX (A/C, No):
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: XL Specialty Insurance Company	
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
Veenstra & Kimm, Inc.
Calhoun-Burns & Associates, Inc.
3000 Westown Parkway
West Des Moines, IA 50266-1320

COVERAGES CERTIFICATE NUMBER: 38085668 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	GENERAL LIABILITY						EACH OCCURRENCE	$
	COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
	CLAIMS-MADE OCCUR						MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
							GENERAL AGGREGATE	$
	GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$
								$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	ALL OWNED AUTOS / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS / NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB / OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB / CLAIMS-MADE						AGGREGATE	$
	DED / RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATU-TORY LIMITS / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
A	Professional Liability (Claims-Made Policy)			DPR9710697	01/15/14	01/15/15	Each Claim	2,000,000
							Annual Aggregate	2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
For Bidding Purposes

CERTIFICATE HOLDER

Veenstra & Kimm Inc.
3000 Westown Parkway
West Des Moines, IA 50266-1320
USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2010 ACORD CORPORATION. All rights reserved.

The ACORD name and logo are registered marks of ACORD

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 01/08/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER 1-800-247-7756
Holmes Murphy & Assoc - WDM
PO Box 9207
Des Moines, IA 50306-9207
John A. Hurley II

CONTACT NAME:
PHONE (A/C, No, Ext): FAX (A/C, No):
E-MAIL ADDRESS:
PRODUCER CUSTOMER ID #:

INSURED
Veenstra & Kimm, Inc.;
Calhoun-Burns & Associates, Inc.
3000 Westown Parkway
West Des Moines, IA 50266

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: TRAVELERS IND CO	25658
INSURER B: The Travelers Indemnity Company	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

COVERAGES CERTIFICATE NUMBER: 38081319 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY			6807453L567	01/01/14	01/01/15	EACH OCCURRENCE	$ 1,000,000
	X COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 300,000
	CLAIMS-MADE X OCCUR						MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	$ 2,000,000
	POLICY X PRO-JECT X LOC							$
B	AUTOMOBILE LIABILITY			BA7457L90A	01/01/14	01/01/15	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO						BODILY INJURY (Per person)	$
	ALL OWNED AUTOS						BODILY INJURY (Per accident)	$
	SCHEDULED AUTOS						PROPERTY DAMAGE (Per accident)	$
	X HIRED AUTOS							$
	X NON-OWNED AUTOS							$
	X $500 Ded Comp							
B	X UMBRELLA LIAB X OCCUR			8146Y20A	01/01/14	01/01/15	EACH OCCURRENCE	$ 7,000,000
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$ 7,000,000
	DEDUCTIBLE							$
	X RETENTION $ 10,000							$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N			5183Y354	01/01/14	01/01/15	X WC STATU-TORY LIMITS OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) N	N/A					E.L. EACH ACCIDENT	$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

Veenstra & Kimm, Inc.
3000 Westown Parkway
West Des Moines, IA 50266
USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2009 ACORD CORPORATION. All rights reserved.
The ACORD name and logo are registered marks of ACORD

Section 7 – Lump Sum Fee

Woodbury County, Iowa

Lump Sum Quotation for Identified Scope of Service

PREVIOUS STUDIES:

Veenstra and Kimm, Inc. understands Woodbury County has performed some preliminary checks along the drainage ditch and have discovered several sections of broken tile and two damaged intakes and that this information will be distributed to the selected firm.

ITEMS TO BE COMPLETED:

Per the RFP we will perform a field survey to evaluate existing conditions of the drainage system to see if there are additional sections of tile or drainage structures that need to be replaced. This survey will also include checking to see if the ditch should require clearing, excavating, or cleaning and whether drainage pipes through the railroad will require cleaning.

Plans, specifications, and contract documents will be prepared based on findings from this survey. They will include drawings showing locations for tile and intakes of the drainage system to be repaired, as well as areas where the ditch requires maintenance. The plans will also note whether or not pipes at the railroad require cleaning. These plans will be suitable for letting by April 30, 2015 and will be sufficient for use with permit applications by Woodbury County.

PERMIT APPLICATIONS:

Please note, this lump sum fee does not include costs associated with permit application fees for the IDNR or Army Corps of Engineers. This proposal is based on the construction forms being filled out as part of the project but not submitted to IDNR.

CONSTRUCTION SERVICES:

Veenstra & Kimm, Inc. can provide construction related services for this project if and when these are deemed necessary by Woodbury County.

The engineering services above would be provided at a lump sum cost of **$8,900**.

ORTON SLOUGH IMPROVEMENTS

SURVEY, ENGINEERING AND PLANS

Topo	(Survey Crew + mileage + GPS/Robo)	28hrs	$3,700
Land Surveyor		4hrs	$ 300
Cadd	(Plans)	40hrs	$2,100
Administrative Assistant	(Specifications)	40hrs	$1,000
Engineer	(Specifications)	12hrs	$1,800

Total $8,900

All other services wll be at our current hourly cost.

Engineer	$150hr	
Land Surveyor	$78hr	
Survey Tech	$51hr	
Survey Crew	$102hr	
GPS/ Robotics	$30hr	(Typ. use 6hr per day)
Mileage	$0.565mi	

SUNDQUIST
ENGINEERING, P.C.
"The Foundation of Excellence"

REQUEST FOR PROFESSIONAL ENGINEERING CONSULTING SERVICES FOR ORTON SLOUGH DRAINAGE DISTRICT IMPROVEMENTS WOODBURY COUNTY, IOWA

MARK J. NAHRA, P.E., COUNTY ENGINEER
BENJAMIN T. KUSLER, E.I.T., ASSISTANT TO THE COUNTY ENGINEER

BOARD OF SUPERVISORS

GEORGE BOYKIN
LARRY CLAUSEN
MARK MONSON
JACLYN SMITH
MATTHEW A. UNG

Home Office: 120 South Main P.O. Box 220 Denison, IA 51442 P 712 263 8118 F 712 263 2181
910 7th Street Onawa, IA 51040 P 712 423 3131 F 712 433 3134 sundquistengineering.com

SUNDQUIST
ENGINEERING, P.C.
"The Foundation of Excellence"

December 15, 2014

Mark J. Nahra, P.E., County Engineer
Woodbury County Secondary Roads Department
759 E. Frontage Road
Moville, IA 51039

RE: REQUEST FOR PROFESSIONAL ENGINEERING CONSULTING SERVICES FOR ORTON SLOUGH DRAINAGE DISTRICT IMPROVEMENTS WOODBURY COUNTY, IOWA

Dear Mr. Nahra:

Sundquist Engineering is pleased to submit the following Request for Professional Engineering Consulting Services for providing Engineering Services for the above referenced project.

Over the past 50 plus years our staff members have completed many similar projects. We are therefore confident that our project team will provide the experience and quality of services necessary to bring your project to a timely and successful conclusion.

Our present workload will allow us to dedicate adequate staff to perform the work within the time requirements stated in the scope of services section of the Request for Professional Engineering Consulting Services. The project will be completed on time.

Our familiarity and experience in the local area are also positive features of our qualifications. The close proximity of our branch office in Onawa to Woodbury County will enable us to provide the quick response and close personal attention necessary for the successful completion of your project.

We feel our project team represents a highly qualified staff of professional engineers, surveyors and design support personnel and we look forward to your favorable consideration and the opportunity to work with you and the citizens of Woodbury County.

We would coordinate applications with the Corps of Engineers, Iowa Department of Natural Resources and the Iowa Department of Transportation. As stated in Iowa Code 468.108, the Iowa Department of Transportation would be required to complete and fund the improvements through their right-of-way, once approved by the Trustees.

Home Office: 120 South Main P.O. Box 220 Denison, IA 51442 P 712 263 8118 F 712 263 2181
910 7th Street Onawa, IA 51040 P 712 423 3131 F 712 433 3134 sundquistengineering.com

Please feel free to contact me if you have any questions.

Respectfully submitted,

SUNDQUIST ENGINEERING, P.C.

Joseph P. Rueschenberg, P.E. & P.L.S.
Project Engineer

JPR/krc

Enclosures

cc: File – 00714-58

REQUEST FOR PROFESSIONAL ENGINEERING CONSULTING SERVICES
FOR
ORTON SLOUGH DRAINAGE DISTRICT IMPROVEMENTS
WOODBURY COUNTY, IOWA

TABLE OF CONTENTS

		PAGE
A.	FIRM'S AVAILABILITY OF STAFF/CAPABILITY OF STAFF INCLUDING ORGANIZATIONAL CHART AND RESUMES	1-9
B.	FIRM'S PAST EXPERIENCE WITH SIMILAR PROJECTS	10-11
C.	REFERENCES	11-12
D.	CERTIFICATE OF LIABILITY INSURANCE	13
E.	FEE SCHEDULE	14
F.	LUMP SUM QUOTATION	15

A. FIRM'S AVAILABILITY OF STAFF/CAPABILITY OF STAFF INCLUDING ORGANIZATIONAL CHART AND RESUMES

Our present workload would allow us to start on the project as soon as we are approved. We are able to progress multiple projects at one time.

Following is the firm's background and listing of the proposed project management and project team with resumes.

1. FIRM'S BACKGROUND

SUNDQUIST ENGINEERING, P.C.
120 SOUTH MAIN STREET
DENISON, IOWA 51442
P – (712) 263-8118
F – (712) 263-2181
sundquistengineering.com

SUNDQUIST ENGINEERING, P.C. located in Denison, Iowa, was established by Stephen A. Sundquist, P.E. in January 1990. The firm's full time professional engineering staff in the Denison office includes Mr. Sundquist, Troy J. Groth, P.E., and Joseph P. Rueschenberg, P.E. & P.L.S. The professional staff and nine full time employees collectively have more than 393 years experience in surveying and civil engineering projects. The firm's personnel have extensive experience in financing, planning, surveying, designing and supervising the construction of public improvements and private residential and industrial/commercial site developments including site grading, storm sewers, sanitary sewers, watermain systems, drainage ditches, flood protection levees, waterworks and wastewater treatment facilities, grading and paving projects for municipal streets and rural highways, airport grading and paving improvements, boundary, topographic and construction surveys and right-of-way plats, descriptions and negotiations and Drainage District improvements.

In January 2002, Sundquist Engineering, P.C. opened a branch office in Onawa, Iowa, where the firm currently has three employees.

In 1993, Troy J. Groth, P.E. joined Sundquist Engineering as a design engineer and in 1998 became a licensed civil engineer. While Troy's emphasis is on County engineering projects, he has experience in design and construction services for municipal projects and drainage projects.

Joseph P. Rueschenberg, P.E. & P.L.S., re-joined the firm in 2005 after spending one year with another consulting firm. Prior to that, Joe had worked for Sundquist Engineering from 1999 to 2004. Joe adds to the staff's capabilities in municipal engineering. A licensed civil engineer since 1996, Joe's emphasis has been on municipal street construction and sewer/water collection/distribution and treatment systems. Joe also has considerable experience in County and Drainage District projects.

2. PROJECT MANAGEMENT AND PROJECT TEAM

Troy J. Groth, P.E. will be the Project Manager/Project Engineer and will provide the overall project management and project design of this project.

The proposed project team for the Orton Slough Drainage District Improvements will be made up of staff engineers and technicians of Sundquist Engineering, P.C.

Each of the team members listed below has been directly involved in the design or construction of Drainage District projects and in particular those projects discussed elsewhere in this statement.

TEAM MEMBERS

SUNDQUIST ENGINEERING, P.C - DENISON, IOWA

Stephen A. Sundquist, P.E.	Principal/Project Advisor
Troy J. Groth, P.E.	Project Manager/Engineer
Joseph P. Rueschenberg, P.E. & P.L.S.	Principal Engineer
Benjamin S. Smith, E.I.	Design Engineer/Project Inspector
Thomas J. Rosauer, Jr.	Survey Coordinator
Louis L. Luvaas	Civil Engineering Tech V
Timothy E. Moeller	Civil Engineering Tech IV

3. QUALIFICATIONS OF FIRM AND PERSONNEL

Project Team Resumes are included in the following pages.

SUNDQUIST
ENGINEERING, P.C.

120 South Main - P.O. Box 220
Denison, Iowa 51442

STEPHEN A. SUNDQUIST, P.E.
PRINCIPAL ENGINEER

EDUCATION: Iowa State University, 1963
B.S. Civil Engineering

REGISTRATION: Professional Engineer, Iowa #5707, Missouri #E15350

MEMBERSHIPS: National Society of Professional Engineers, Iowa Engineering Society

PROFESSIONAL EXPERIENCE:

DATES	DESCRIPTION
1963	Engineer-in-Training for Dague Engineering, Logan, Iowa
1964 - 1967	Engineer-in-Training for H. Gene McKeown and Associates, Inc., Council Bluffs, Iowa
1968 - 1977	Principal Engineer for H. Gene McKeown and Associates, Inc., Council Bluffs, Iowa
1978 - 1989	Principal Engineer for H. Gene McKeown and Associates, Inc., Denison, Iowa
1990 - Present	President and Principal Engineer for Sundquist Engineering, P.C., Denison, Iowa

Mr. Sundquist's experience includes:

- Highway design
- Storm sewer design
- Water distribution systems
- Sanitary sewer design
- Hydrology and hydraulics
- Subdivision layout and design
- Right-of-way purchase
- Parking lot design
- Drainage reports and studies
- Bridge design
- Culvert design
- Drainage ditch design and maintenance
- Levee design and maintenance
- Municipal street design
- NRCS wetland restoration easements

SUNDQUIST
ENGINEERING, P.C.

120 South Main - P.O. Box 220
Denison, Iowa 51442

TROY J. GROTH, P.E. & L.S.I.
PRINCIPAL ENGINEER

EDUCATION: Iowa State University, 1993
M.S. Nuclear Engineering
B.S. Agricultural Business

REGISTRATION: Professional Engineer, Iowa #14450, Nebraska #E-10778, Minnesota #44510

MEMBERSHIPS: National Society of Professional Engineers, Iowa Engineering Society

PROFESSIONAL EXPERIENCE:

DATES	DESCRIPTION
1986 - 1988	Quality Assurance Technician for Monfort Beef, Inc., Des Moines, Iowa
1989 - 1991	Computer Programmer for Iowa State University, Ames, Iowa
1991 - 1993	Research Assistant at the Center for Nondestructive Evaluation, Iowa State University, Ames, Iowa
1993 - 2003	Project Engineer for Sundquist Engineering, P.C., Denison, Iowa
2003 - Present	Principal/Senior Project Engineer for Sundquist Engineering, P.C., Denison, Iowa

Mr. Groth's experience includes:

- Bridge inspection
- Bridge design
- Culvert design
- Highway design
- Right-of-way plats and negotiations
- Drainage and levee systems design
- Drainage reports and studies
- Wetland Development
- Hydrology and hydraulics
- Planning
- Estimating
- Municipal paving
- Streambank stabilization design
- Grade control structure design
- Sanitary sewer design
- Storm sewer design
- Water distribution system design

SUNDQUIST
ENGINEERING, P.C.

120 South Main - P.O. Box 220
Denison, Iowa 51442

JOSEPH P. RUESCHENBERG, P.E. & P.L.S.
PRINCIPAL ENGINEER & LAND SURVEYOR

EDUCATION: Iowa Western Community College, 1986
A.A.S. in Civil Engineering & Technology
Iowa State University, 1991
B.S. in Civil Engineering

REGISTRATION: Professional Engineer, Iowa #14709
Professional Land Surveyor, Iowa #14709
Professional Engineer, Nebraska #E-8751

MEMBERSHIPS: National Society of Professional Engineers, Iowa Engineering Society, Society of Land Surveyors of Iowa

PROFESSIONAL EXPERIENCE:

DATES	DESCRIPTION
1992 - 1999	Engineer-in-Training/Design Engineer for Olmsted and Perry, Consulting Engineers, Inc., Omaha, Nebraska
1999 - 2004	Design/Project Engineer for Sundquist Engineering, P.C., Denison and Onawa, Iowa
2004 - 2005	Design/Project Engineer for Snyder & Associates, Atlantic, Iowa
2005 - 2009	Design/Project Engineer for Sundquist Engineering, P.C., Denison and Onawa, Iowa
2009 - Present	Principal/Senior Project Engineer for Sundquist Engineering, P.C., Denison and Onawa, Iowa

Mr. Rueschenberg's experience includes:

- Planning
- Municipal street design
- Sanitary sewer design
- Subdivision layout and design
- Highway design
- Detention ponds
- Hydrology and hydraulics
- Right-of-way plats and descriptions
- Storm sewer design
- Land surveying
- Water distribution systems
- Wells
- Wastewater treatment systems
- Bridges
- Culverts
- Drainage reports and studies
- Drainage ditch design & maintenance

SUNDQUIST
ENGINEERING, P.C.

120 South Main - P.O. Box 220
Denison, Iowa 51442

BENJAMIN S. SMITH, E.I.
DESIGN ENGINEER

EDUCATION: Iowa State University, 2013
B.S. Civil Engineering

REGISTRATION:

MEMBERSHIPS:

PROFESSIONAL EXPERIENCE:

DATES	DESCRIPTION
2010 - 2012	Administrative Intern at the Iowa Department of Natural Resources, Engineering Services Bureau, Des Moines, Iowa
2012	Intern for Snyder & Associates, Ankeny, Iowa
2013 - Present	Design Engineer for Sundquist Engineering, P.C., Denison, Iowa

Mr. Smith's experience includes:

- Construction Inspection
- Culvert design
- Storm sewer design
- Hydrology and hydraulics
- Drainage and levee systems design
- Drainage reports and studies
- Wetland Development
- Water distribution system design
- Estimating
- Municipal paving
- Grade control structure design
- Sanitary sewer design
- Water distribution system design

SUNDQUIST
ENGINEERING, P.C.

120 South Main - P.O. Box 220
Denison, Iowa 51442

THOMAS J. ROSAUER, JR.
CIVIL ENGINEERING TECHNICIAN V

EDUCATION: Denison Community High School, Denison, Iowa

EXPERIENCE:

DATES	DESCRIPTION
1971 - 1972	Iowa Department of Transportation, Denison, Iowa
1972 - 1989	H. Gene McKeown & Associates, Inc., Denison, Iowa
1990 - Present	Sundquist Engineering, P.C., Denison, Iowa

Mr. Rosauer is a crew chief and survey coordinator for the Denison office. His experience includes preliminary survey, construction survey, land survey and construction observation for the following types of work:

- Municipal street projects
- Highways
- Water distribution systems
- Sanitary sewer systems
- Storm sewer systems
- Bridges
- Culverts
- Topographic surveys
- Land surveys
- Streambank stabilization projects
- Grade stabilization structures
- Drainage ditches
- Levee systems
- Right-of-way
- NRCS wetland surveys
- Subdivisions

SUNDQUIST
ENGINEERING, P.C.

120 South Main - P.O. Box 220
Denison, Iowa 51442

LOUIS L. LUVAAS
CIVIL ENGINEERING TECHNICIAN V

EDUCATION: Denison Community High School, Denison, Iowa
Western Iowa Tech, Sioux City, Iowa

CERTIFICATION: Iowa Department of Transportation:
AGG II, PCC II - #NW265

EXPERIENCE:

DATES	DESCRIPTION
1967 - 1968	Crawford County Engineer's Office, Denison, Iowa
1972 - 1989	H. Gene McKeown & Associates, Inc., Denison, Iowa
1990 - Present	Sundquist Engineering, P.C., Denison, Iowa

Mr. Luvaas is an experienced AutoCAD technician in drafting and design of the following:

- Survey plats and descriptions
- Right-of-way acquisition plats and descriptions
- Land survey research
- Municipal streets
- Highways
- Topographic maps
- Sanitary sewer systems
- Storm sewer systems
- Water distribution systems
- City maps
- NRCS wetland restoration easements
- Drainage Ditches

SUNDQUIST
ENGINEERING, P.C.

120 South Main - P.O. Box 220
Denison, Iowa 51442

TIMOTHY E. MOELLER
CIVIL ENGINEERING TECHNICIAN IV

EDUCATION: Denison Community High School, Denison, Iowa
Iowa Western Community College, Council Bluffs, Iowa
University of Northern Colorado, Greeley, Colorado

CERTIFICATION: Iowa Department of Transportation:
AGG II, PCCII

EXPERIENCE:

DATES	DESCRIPTION
1992 - 1999	U.S. Army
1999 - 1999	Midwest Tennis & Track, Denison, Iowa
1999 - Present	Sundquist Engineering, P.C., Denison, Iowa

Mr. Moeller is a bridge inspector and survey crew chief and his experience includes survey and construction staking on the following types of work:

- Municipal airport projects
- Municipal streets
- County road improvement projects
- County A.C.C. overlay projects
- Storm Sewer systems
- Sanitary Sewer systems
- Water distribution systems
- Bridges
- Culverts
- Bridge Inspection
- Preliminary surveys
- Construction surveys
- Land surveys
- Subdivisions
- Topographic surveys
- Bank and grade stabilization projects
- NRCS wetland restoration survey

B. FIRM'S PAST EXPERIENCE WITH SIMILAR PROJECTS

Sundquist Engineering personnel have had experience in drainage improvements projects in the following Counties and Drainage Districts:

a. Maple River Lateral No. 1 Drainage District, Monona County, Iowa, Slough Repairs and Cleanout – 2010

b. Farmers Drainage District, Woodbury County, Iowa - Profile for Cleanout, Lateral F – 2010

c. Farmers Drainage District, Woodbury County, Iowa - Profile for Cleanout, Lateral M – 2010

d. Vanman Levee District , Pottawattamie County, Iowa - 2011 Flood Repairs – 2011

e. Honey Creek #6 Drainage District, Pottawattamie County, Iowa - 2011 Flood Repairs - Phases 1 and 2 – 2011

f. Noble Lake Drainage District, Pottawattamie County, Iowa – 2011 Flood Repairs – 2011

g. H&P Drainage District, Pottawattamie County, Iowa – 2011 Flood Repairs, Allen Creek Dike – 2011

h. Soldier River, Soldier Valley Drainage District, Harrison County, Iowa - 2011 Flood Repairs – 2011

i. H&P Drainage District, Pottawattamie County, Iowa – 2011 Flood Repairs, Cross Dike Breach at Stilling Basin – 2011

j. H&P Drainage District, Pottawattamie County, Iowa – 2011 Flood Repairs, Boyer River Sloughing – 2011

k. Fensler Drainage District, Pottawattamie County, Iowa – 2011 Flood Repairs – 2011

l. Farmers Drainage District, Woodbury County, Iowa - Profile for Cleanout, Lateral I – 2011

m. Farmers Drainage District, Woodbury County, Iowa - Profile for Cleanout, Lateral K – 2011

n. McCandless Inter-County Drainage District, Monona and Woodbury Counties, Iowa – 2011 Lateral 7 Repairs,– 2011

o. McCandless Inter-County Drainage District, Monona and Woodbury Counties, Iowa – 2011 Main Ditch Repairs, 120th Street to Buckeye Avenue – 2011

p. McCandless Inter-County Drainage District, Monona and Woodbury Counties, Iowa – 2011 Flood Repairs, McCandless Ditch– 2011

q. Oliver Lake Drainage District, Monona County, Iowa, Drainage Petition Along West Line 29-83-44 – 2013

r. McCandless Inter-County Drainage District, Monona and Woodbury Counties, Iowa – Main Ditch Profile, Approximately 11 miles – 2014

s. Little Sioux Intercounty Drainage District, Monona County, Iowa, Establish Right of Way on West Fork Ditch, Approximately 5 Miles – 2014

t. Garretson Drainage District, Woodbury County, Iowa, FEMA Estimates for Sloughing Repairs – 2014

u. Farmers Drainage District, Woodbury County, Iowa, FEMA Estimates for Sloughing Repairs - 2014

C. REFERENCES

FOLLOWING IS A LIST OF AREA OFFICIALS WITH FIRST HAND KNOWLEDGE OF WORK PERFORMED BY SUNDQUIST ENGINEERING, P.C. PERSONNEL

1. Monona County Board of Supervisors
   Drainage Clerk
   Phone: 712-433-2630

2. Roger Rand, Chairman, Farmers Drainage District & Garretson Drainage District
   Phone: 712-251-5384

3. Lyle McIntosh, Vanman Levee District & Fensler Drainage District
   Phone: 402-651-3884

4. Dick Hansen, Chairman, Honey Creek #6 Drainage District
   Phone: 402-981-8002

5. Pottawattamie County Board of Supervisors
   Drainage Clerk
   Phone: 712-328-5700

6. Harrison County Board of Supervisors
   Drainage Clerk
   Phone: 712-664-2401

7. McCandless Inter-County Drainage District
   Drainage Clerk
   Phone: 712-433-2630

8. Little Sioux Intercounty Drainage District
   Drainage Clerk
   Phone: 712-433-2630

STEPASU-01 LSUGDEN

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 12/12/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
PDCM Insurance 3927 University Ave. P.O. Box 2597 Waterloo, IA 50704	PHONE (A/C, No, Ext): (319) 234-8888	FAX (A/C, No): (319) 234-7702
	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Travelers	40282
INSURED	INSURER B :	
Sundquist Engineering, P.C. 120 South Main, P.O. Box 220 Denison, IA 51442	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
	CLAIMS-MADE / OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	POLICY / PRO-JECT / LOC						PRODUCTS - COMP/OP AGG	$
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	ALL OWNED AUTOS / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS / NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB / OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB / CLAIMS-MADE						AGGREGATE	$
	DED / RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N	N / A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
A	Professional Liab.			105275701	05/17/2014	05/17/2015	Per Claim	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER	CANCELLATION
	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
Woodbury County Board of Supervisors 4500 Sioux River Road Sioux City, IA 51109	AUTHORIZED REPRESENTATIVE Jay Schuler

© 1988-2014 ACORD CORPORATION. All rights reserved.

ACORD 25 (2014/01) The ACORD name and logo are registered marks of ACORD

SUNDQUIST ENGINEERING, P.C.

FEE SCHEDULE

Principal Engineer II	$140.00/hour
Principal Engineer I	$140.00/hour
Senior Project Engineer/Manager	$140.00/hour
Senior Project Engineer	$140.00/hour
Land Surveyor (RLS)	$140.00/hour
Project Engineer	$125.00/hour
Design Engineer II	$117.00/hour
Design Engineer I	$93.00/hour
Engineering Technician V	$87.00/hour
Engineering Technician IV	$73.00/hour
Engineering Technician III	$64.00/hour
Engineering Technician II	$62.00/hour
Engineering Technician I	$46.00/hour
3-Man Survey Crew	$179.00 - 247.00/hour
2-Man Survey Crew	$124.00 - 174.00/hour
Stenographer	$46.00/hour
Global Positioning and Robotic Systems	$46.00/hour
ATV/Snowmobile	$120.00/day
Outside Services	As invoiced
Mileage (@ IRS Standard Rate)	Currently $0.56/mile

The above fee schedule is valid for billings through 1/1/15.

F. LUMP SUM QUOTATION

We will provide the following identified services as outlined in the Scope of Services in the Request:

1. Preliminary survey of existing system
2. Preliminary plans and specifications
3. Submittal of final plans, specifications and bid documents by April 1, 2015 for a letting on or about April 30, 2015

Our lump sum fee for these services is $19,600.00

December 12, 2014

Mark J. Nahra, P.E.
759 Frontage Road
Moville, IA 51039

Re: Drainage Service Proposal
Orton Slough Drainage District

Mr. Nahar,

Thank you for the opportunity to provide our proposal for limited professional design services associated with the requested drainage repairs to Orton Slough Drainage District. Having completed the outlet improvement study for the Orton Slough, our staff is very familiar with the facilities of this District.

Scope of Services

It is our understanding the repairs will involve the replacement of approximately 200 linear feet of tile in approximately three locations, the installation of two surface intakes and the cleanout of approximately 3,500 linear feet of existing open channel. Our proposal is based on a field investigation along with utilizing existing field survey supplemented by LiDar data to prepare the necessary plans for these repairs. In addition, we understand the repairs proposed are limited in scope and the project will be under the sealed bid threshold and therefore competitively quoted. Our services include the preparation of quantities with measure of payment necessary for this process.

Fees & Compensation

Our services will be performed on a fix fee basis in the amount of $2,500. We have enclosed with this proposal our proof of professional liability insurance.

We are confident you are aware of our qualifications for the services requested, based on our previous work with the Orton Slough Drainage District. We have enjoyed working with you and your staff and hope to continue this relationship.

1725 North Lake Avenue + PO Box 458 + Storm Lake, IA 50588-7610
info@is-grp.com + www.is-grp.com
P: 712.732.7745

I+S GROUP

To authorize ISG to proceed with our services, please sign the acknowledgement of acceptance box below and return a signed copy to our Storm Lake office. You may also scan the signed original and email it to me at ivan.droessler@is-grp.com.

If you have any questions, please do not hesitate to contact us.

Sincerely,

Ivan D. Droessler

Ivan Droessler
Civil Engineering Group
I+S GROUP

ACKNOWLEDGEMENT OF ACCEPTANCE

Accepted this ____ day of _____, 2014

For:_____

By: _____

Title: _____

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 2/15/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Great River Insurance Agency
1635 N. Riverfront Drive
Suite 100
Mankato MN 56001

CONTACT NAME: Emily Frahm
PHONE (AC, No, Ext): (507) 345-8602 FAX (AC, No): (507) 345-2027
E-MAIL ADDRESS: Emily@greatriverins.net

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Westfield Companies	24112
INSURER B: Travelers	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
I & S Group
PO Box 1026
115 E. Hickory Street, Ste. 300
Mankato MN 56002

COVERAGES CERTIFICATE NUMBER:2012/2013 Policy Term REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT LOC	X	X	CWP1162453	10/16/2012	10/16/2013	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 500,000
							MED EXP (Any one person)	$ 15,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 2,000,000
								$
A	AUTOMOBILE LIABILITY X ANY AUTO ALL OWNED AUTOS / SCHEDULED AUTOS X HIRED AUTOS / X NON-OWNED AUTOS		X	CWP1162453	10/16/2012	10/16/2013	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
A	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $	X	X	CWP1162453	10/16/2012	10/16/2013	EACH OCCURRENCE	$ 4,000,000
							AGGREGATE	$ 4,000,000
								$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N: N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	X	WCP1285909	10/16/2012	10/16/2013	X WC STATU-TORY LIMITS / OTH-ER	
							E.L. EACH ACCIDENT	$ 100,000
							E.L. DISEASE - EA EMPLOYEE	$ 100,000
							E.L. DISEASE - POLICY LIMIT	$ 500,000
B	Professional Liability			105695369	10/16/2012	10/16/2013	Per Claim	$2,000,000
							Aggregate	$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Certificate holder is additional insured with respects to General Liability if required by written contract.

CERTIFICATE HOLDER

INFORMATIONAL PURPOSES ONLY

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Thomas Rekstein/EMILY

ACORD 25 (2010/05) © 1988-2010 ACORD CORPORATION. All rights reserved.
INS025 (2010/05) 01 The ACORD name and logo are registered marks of ACORD

Siouxland Human Investment Partnership (SHIP)
Board Tentative Agenda

Meeting Date/Time:	**November 21, 2014 - 12:00 pm**
Meeting Place:	**Horn Memorial Hospital** **Ida Grove, IA**

1. **Call to Order** — Cindi Prather

2. **Action Items**
   - A. Consensus Agenda — Cindi Prather
   - B. Dcat Recommendations — Erin Binneboese
   - C. ECI Recommendations — Matt Ohman
   - D. Monthly Board Actions — Matt Ohman
   - E. Closed Session — Cindi Prather

3. **Discussion Item**
   - a) Director's Report — Matt Ohman
   - b) SHIP Admin Budget — Cheryl Engle
   - c) Monthly Reporting — Matt Ohman

4. **Future Agenda Items**

5. **Communications and Other Audiences**

6. **Adjournment**

Siouxland Human Investment Partnership

together we can!

FAX TRANSMITTAL

DATE: 12/17/14

TO: Karen James – Woodbury County Board of Supervisors

FAX #: 712-279-6577

FROM: Kim Jenkins, S.H.I.P.

NUMBER OF PAGES: 2
(including cover sheet)

Please note the following changes to public meetings for December:

12/19/14 – SHIP Executive Board Meeting – NWAEA/Room F – 11a.m.
12/19/14 – SHIP Board Meeting – NWAEA/Room G – 12p.m.

Thank you,
Kim

PUT YOUR NAME ON THE CHILDREN'S MUSEUM

Children's Museum OF SIOUXLAND

For a limited time, donors will be recognized with a 'gear' placed on the wall in the family rest area of the new museum. Please consider supporting us with a new Gear Campaign gift of $100, $300 or $500. Pledges must be made before March 1st and additional information can be found on the donor form enclosed in this letter. All gifts are important, and every dollar counts so at this time we will also gratefully accept contributions of any dollar amount. Soon, the children of Siouxland will have a safe place to explore and grow while engaging in serious learning through play.

A DIFFERENT KIND OF MUSEUM

With your support, STEM (Science, Technology, Engineering, Math) learning will finally have a home in our community, giving kids the opportunity for hand-on exploration. Children ages 6 month to 10 years old are taught to visualize fractions by ordering and "cooking" pizzas in our Café. Farm and grocery store exhibits are connected to help teach the importance of Agriculture and a balanced diet. The Market supplies an imaginary shopping experience with a variety of play food representing the staples grown in our communities. Your support also helps construct a water table with locks and dams to make boats rise and lower, providing an understanding of the importances physics and engineering have on transportation and commerce.

UNTIL OUR DOORS OPEN, WE CONTINUE TO PROVIDE FAMILY-FRIENDLY FUN THROUGH OUR OUTREACH EVENTS!

Lemonade Days encourages kids across the community to host lemonade stands and learn about entrepreneurialism. Together more than 100 Siouxland kids raised $2,000 and had a great experience running small businesses. Pirates and Princesses provides a chance for the entire family to learn and play while imagining a swashbuckling world full of glamour and sparkle. Activities focused on science, creativity, and imagination engage kids of all ages – make plans to join us on Sunday, April 26, 2015 with your favorite Pirates and Princesses.

Dear Friends of the Children's Museum:

Thank you for your generous support of the Children's Museum of Siouxland!
The past year has included many exciting changes and our project is quickly approaching the finish line. The museum site on Historic Pearl Street is currently under construction and exhibit fabrication is planned to begin soon. Every day this dream takes a step closer to reality, but we still need your help to complete our fundraising. As we enter the home stretch, we invite you to join us again. The Children's Museum of Siouxland is seeking funds to enhance the educational environment within our building.

We are so grateful for the generosity that exists in Siouxland; whether through public encouragement of our project, fundraising events, volunteer support, or financial assistance. We cannot thank you enough for all that you do.

We look forward to celebrating with you at the opening of our new museum in 2015!

Warmest regards,

Kyle Kelly
Board President
Children's Museum of Siouxland

Please make donations by returning the enclosed donor card with your check, request an invoice, or donate online at childrensmuseumofsiouxland.com.

The Children's Museum is an independent 501 (c) 3 organization and is privately funded - while this project is strongly supported by the City of Sioux City, it will not be a department of the city.

Children's Museum OF SIOUXLAND

P.O. Box 833
Sioux City, IA 51102
PH: 712-224-2542
FAX: 712-224-2541
childrensmuseumofsiouxland.org

A SPECIAL THANKS TO: JD GORDON creative labs

Children's Museum of Siouxland

10"	8"	6"
.75" L.H.	.5" L.H.	.4" L.H.
1"L.H.	.75"L.H.	.5"L.H.

$500 **10" GEAR**

WITH NAME RECOGNITION

+ 2 Free family admission (Est. Value $100)
+ Invite to the donor preview party (Individual or Businesses)

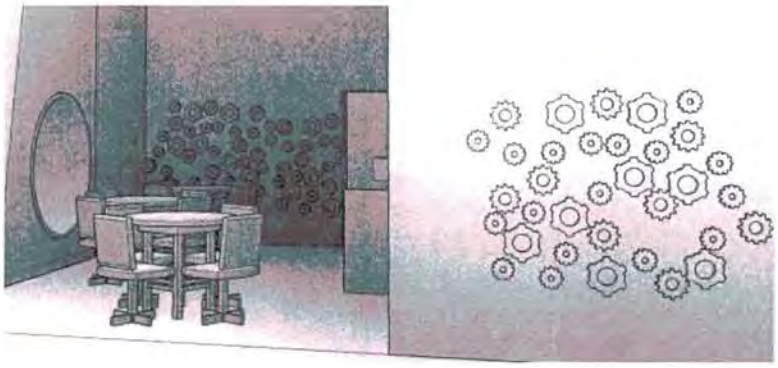
$300 **8" GEAR**

WITH NAME RECOGNITION

+ 1 Free family admission (Est. Value $50)
+ Invite to the donor preview party (Individual only)

$100 **6" GEAR**

WITH NAME RECOGNITION (Individual only)



CHILDREN'S MUSEUM OF SIOUXLAND

ORDER FORM

I/We would like to purchase a gear at the following level:

❑ $100 ❑ $300 ❑ $500 ❑ Other _____
Less Than $100, No Gear Recognition.

❑ Cash enclosed ❑ Check enclosed

❑ Credit Card ____ / ____ / ____ / ____ EXP:____ CVC CODE: ____

Donor Info

Name/Business: _____

Address: _____

City: _____ State: ____ Zip: _____

Email: _____

Phone: _____

❑ In honor of ❑ In memory of ❑ Mr. & Mrs.

❑ Donor name listed as: | | | | | | | | | | | | |

❑ I/We prefer to remain anonymous

- Gears hold 12 characters per line with a 2 line limit
- Logos cannot be engraved
- Spaces count as a character
- Your gear color will be chosen at random

MAIL PAYMENT TO:

Children's Museum of Siouxland
P.O. Box 833
Sioux City, IA 51102

Signature _____ Date _____

Questions?
Please Contact: Amy Julius at 605-595-6175
or email donations@childrensmuseumofsiouxland.org

Gear plaques will be displayed in the museum for a minimum of 3 years, with future opportunities to renew gear sponsorship available.

The CMS is a registered 501(c)(3) not for profit #45-0563279

WOODBURY COUNTY JUVENILE DETENTION CENTER

Trosper-Hoyt Bldg.
822 Douglas St. - 4th Floor
Sioux City, Iowa 51101

Phone 712-279-6622
Email: molsen@sioux-city.org
Fax 712-234-2900

	6:00 a.m.	6:00 p.m.
December, 2014		
December 8, 2014		**18**
B		
December 9, 2014	**19**	**19**
December 10, 2014	**19**	**19**
December 11, 2014	**19**	**19**
December 12, 2014	**19**	**19**
December 13, 2014	**19**	**19**
December 14, 2014	**19**	**19**
December 15, 2014	**20**	

The Center averaged 19.1 residents per day during the 6:00 a.m. head count and 18.6 during the 6:00 p.m. check for a weekly average of 18.9 residents per day during the above week.

Of the twenty residents detained on December 15, 2014, eight or forty percent are identified gang members. Of the eight, three or thirty eight percent are identified as hard-core members.

We are currently detaining seven juveniles from the BIA, one from Dakota County and one from Sioux County, IA.

Mark Olsen
Director
WCJDC
December 15, 2014