

MAY 12, 2015 — TWENTYTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

#4

The Board of Supervisors met on Tuesday, April 12, 2015 at 4:30 p.m. Board members present were Taylor, Smith, and Ung. Staff members present were Karen James, Board Administrator, Dennis Bu... Controller, Joshua Widman, Assistant County Attorney, Ed Gilliland, Human Resources Director, Glo... Assistant Human Resources Director, Jean Jessen, Deputy County auditor, and Patrick Gill, Auditor/Clerk to the Board.

1. The meeting was called to order – Pledge of Allegiance to the Flag – Moment of Silence.
2. Citizen concerns.
3. Motion by Taylor second by Ung to approve the Agenda for May 12, 2015. Carried 5-0. Copy filed.
4. Motion by Taylor second by Ung to approve the minutes of the May 5, 2015 Board meeting. Carried 5-0. Copy filed.
5. Motion by Ung second by Clausen to approve the county's claims totaling \$598,483.84. Carried 5-0. Copy filed.
6. The Board presented a resolution thanking and commending Harlan Salvatori.
- 7a. Motion by Smith second by Clausen to approve the appointment of Nathan Nelson, Attorney-HIDTA Grant, County Attorney Dept., effective 5-18-15, \$80,000/year. Job Vacancy Posted 12-1-14. Entry Level Salary: \$65,000-\$80,000.; and the end of probation of Isaac Martindale, Equipment Operator, Secondary Roads Dept., effective 5-26-15, \$21.35/hour, 3%=\$.64/hour. Per CWA Secondary Roads Contract agreement, End of Probation Salary Increase. Carried 5-0. Copy filed.
- 7b. Motion by Ung second by Taylor to approve and authorize the Chairperson to sign and "Authorization to Initiate Hiring Process" for (2) Equipment Operators, 1-(existing position) & 1-(new position), Secondary Roads Dept., CWA: \$20.71/hour.; and for Project Engineer, Secondary Roads Dept., Wage Plan: \$71,916 to \$79,441/year. Carried 5-0. Copy filed.
- 7c. Motion by Clausen second by Smith to approve the De-Authorization of Asst. to Engineer (Position #13012), Secondary Roads Dept. Carried 5-0. Copy filed.
- 7d. Motion by Clausen second by Taylor to approve the Health and Wellness Fair October 27, 2015. Carried 5-0. Copy filed.
- 7e. Motion by Ung second by Taylor to approve the Safety Training at the Dorothy Pecaut Nature Center on November 12, 2015. Carried 5-0. Copy filed.
- 7f. Motion by Smith second by Ung to approve Employee Evaluation program with new evaluation forms from the State of Iowa. Carried 5-0. Copy filed.
- 7g. Motion by Taylor second by Ung to approve Human Resources to review an employee medical claim that was overlooked through the change from First Administrators to Wellmark. Carried 5-0. Copy filed.
- 8a. Motion by Clausen second by Taylor to approve and authorize the Chairperson to sign a Resolution setting the public hearing and sale date for parcel #790740, Sioux City. Carried 5-0.

**RESOLUTION #12,174**  
**NOTICE OF PROPERTY SALE**

**WHEREAS** Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

**East ½ acre NW NW Section 14, Township 88, Range 43, Eastwood Comm, Kedron Township, Woodbury County, Iowa**  
**(see legal description)**

**NOW THEREFORE,**

**BE IT RESOLVED** by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on the **26<sup>th</sup> Day of May, 2015 at 4:35 o'clock p.m.** in the basement of the Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a public auction to be held on the **26<sup>th</sup> Day of May, 2015**, immediately following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest bidder at or above a **total minimum bid of \$109.00** plus recording fees.

Dated this 12<sup>th</sup> Day of May, 2015.  
 WOODBURY COUNTY BOARD OF SUPERVISORS  
 Copy filed.

- 8b. Motion by Taylor second by Ung to approve the agreement between Woodbury County and the City of Sergeant Bluff involving the Dogwood Trail Project. Carried 5-0. Copy filed.
9. Motion by Smith second by Taylor to receive the Auditor's Quarterly Report. Carried 5-0. Copy filed.
10. Motion by Clausen second by Smith to approve a 28E Agreement between Woodbury County and Woodbury Soil and Water Conservation District for funding and management of a watershed inspection and maintenance program in Woodbury County. Carried 5-0. Copy filed.
11. Motion by Smith second by Ung to approve of Engagement Agreement with Ahlers & Cooney, PC. Carried 5-0. Copy filed.
12. Motion by Ung second by Taylor to remove the cap on the number of qualified Deputy Sheriff Reserves. Motion by Clausen second by Smith to amend the motion to cap the number of Deputy Sheriff Reserves at 50. Motion failed 2-3 on a roll call vote; Taylor, Ung and Monson opposed. The main motion as proposed passed 3-2 on a roll call vote; Clausen and Smith opposed.
13. Motion by Taylor second by Ung to approve the refund of taxes to Larry Axlund for erroneously paid taxes for assessment year 2012. Carried 5-0. Copy filed.
14. Motion by Smith second by Ung to approve and authorize the Chairperson to sign a Resolution to increase Woodbury County Commission of Veteran Affairs from three to five members. Carried 5-0.

**RESOLUTION #12,176**  
**A RESOLUTION INCREASING THE MEMBERSHIP OF THE WOODBURY COUNTY**  
**COMMISSION OF VETERAN AFFAIRS FROM THREE TO FIVE**

**WHEREAS** pursuant to Iowa Code § 35B.3, a county commission of veteran affairs shall consist of either three or five persons as determined by the Board of Supervisors; and

**WHEREAS** the Woodbury County Commission of Veteran Affairs currently consists of a membership of three persons; and

**WHEREAS** increasing the membership of the Woodbury County Commission of Veteran Affairs to five provides increased diversity on the Commission, brings in broader representation, and makes a quorum at meetings more achievable; and

**WHEREAS** the Woodbury County Commission of Veteran Affairs and its executive director request that the membership of the Commission increase to five.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Woodbury County, Iowa that the membership of the Woodbury County Commission of Veteran Affairs shall consist of five (5) people.

**BE IT FURTHERRESOLVED** that the initial terms of the two new members shall be two and three years respectively.

Dated May 12, 2015.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

- 15. Motion by Clausen second by Ung to approve and to receive for signatures a Resolution for IEDA Workforce Housing Tax Incentive Program – Char-Mac Assisted Living. Carried 5-0.

**WOODBURY COUNTY, IOWA**  
**RESOLUTION #12,175**  
**A RESOLUTION IN SUPPORT OF AND AUTHORIZING THE FILING OF AN**  
**APPLICATION FOR WORKFORCE HOUSING TAX INCENTIVES WITH THE IOWA**  
**ECONOMIC DEVELOPMENT AUTHORITY**

**WHEREAS**, Char-Mac Assisted Living, wholly owned by Char-Mac, Inc. (both hereinafter referred to as "Company"), desires to expand its existing operations in Woodbury County, State of Iowa, at 200 East Char-Mac Drive, Lawton, Iowa. Said Company will make a capital investment of \$3.7 million for this housing development expansion and will directly hire 20 employees to perform specialized work associated with its assisted living facility;

**WHEREAS**, Woodbury County has been contacted regarding a planned substantial expansion of said Company, and desires to assist the project by sponsoring its application to the Iowa Economic Development Authority's Workforce Housing Tax Incentives Program (hereinafter referred to as "WHTIP"); and

**WHEREAS**, the Company has requested assistance from the City of Lawton and Woodbury County through the establishment of an Urban Renewal Area and Tax Increment Financing District, and, state law authorizes the City and County to grant an exemption from property taxation for the amount of new taxable valuation that is added by reason of the development, which will be used as the source of local matching funds required for the WHTIP application; and

**WHEREAS**, the Company plans on making a \$3.7 million investment in an incorporated portion of Woodbury County, while adding new assessable tax valuation to Woodbury County; and

**WHEREAS**, the Company plans to develop housing in Woodbury County as a result of the project and in accordance with its application to the WHTIP; and

**WHEREAS**, without the commitment of WHTIP funds, the project cannot be completed in a timely manner, thus jeopardizing the Company's commitment to housing development, creating jobs, and opportunities for future housing growth in the Woodbury County; and

**WHEREAS**, Woodbury County is a duly recognized political subdivision of the State of Iowa acting under the laws of the State of Iowa; and

**WHEREAS**, the Board of Supervisors is the duly elected governing body of Woodbury County, Iowa; and

**IT IS HEREBY RESOLVED** by the Board of Supervisors of Woodbury County, Iowa, as follows:

- 1. The Woodbury County Board of Supervisors is in full support of the opportunity to promote housing development and permanent job creation in Woodbury County and the related WHTIP application.

2. County staff is authorized to assist in the preparation of the WHTIP application and any related materials deemed necessary.

**SO RESOLVED** this 12th day of May 2015.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

16. The Board of Supervisors Meeting was recessed for an Orton Slough Drainage District Meeting.

The Board of Supervisor's meeting was called back to order.

17. Reports on committee meetings.

18. Citizen's concerns.

19. Board concerns and comments.

The Board adjourned the regular meeting until May 19, 2015.

Meeting sign in sheet. Copy filed.